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Cambridge City Council

STRATEGY AND RESOURCES SCRUTINY COMMITTEE

To: **Scrutiny Committee Members** - Councillors Brown (Chair), Rosenstiel (Vice-Chair), Birtles, Boyce, Ashton, Benstead, Herbert and Tucker

Alternates: Councillors Pogonowski and Blackhurst

Leader of the Council: Councillor Bick

Executive Councillor for Customer Services and Resources:
Councillor Smith

Despatched: Friday, 11 January 2013

Date: Monday, 21 January 2013

Time: 5.00 pm

Venue: Committee Room 1 & 2 - Guildhall

Contact: Glenn Burgess

Direct Dial: 01223 457013

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal Services before the meeting.

3 MINUTES OF THE PREVIOUS MEETING (*Pages 1 - 46*)

To approve the minutes of the meetings held on 3 October 2012 and 15 October 2012.

4 PUBLIC QUESTIONS

5 RECORD OF URGENT DECISIONS TAKEN BY THE LEADER OF THE COUNCIL AND THE EXECUTIVE COUNCILLOR FOR CUSTOMER SERVICES AND RESOURCES

To note decisions taken by the Leader of the Council and the Executive Councillor for Customer Services and Resources since the last meeting of the Strategy and Resources Scrutiny Committee.

5a City Council Appointment to the Horizons Board (*Pages 47 - 50*)

Items for Decision by the Executive Councillor, Without Debate

These Items will already have received approval in principle from the Executive Councillor. The Executive Councillor will be asked to approve the recommendations as set out in the officer's report. There will be no debate on these items, but members of the Scrutiny Committee and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

Items for Debate by the Committee and then Decision by the Executive Councillor

These items will require the Executive Councillor to make a decision after hearing the views of the Scrutiny Committee.

There will be a full debate on these items, and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below

Decisions of the Executive Councillor for Customer Services and Resources
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Items for decision by the Executive Councillor for Customer Services and Resources, without debate.

6 RECOMMENDATION TO EXTEND THE CURRENT COUNCIL BANK CONTRACT (*Pages 51 - 54*)

Items for debate by the committee and then decision by the Executive Councillor for Customer Services and Resources.

Exclusion of Press and Public

It is recommended that the committee resolves to exclude the press and public during item **8** by virtue of paragraphs 1, 2 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

It is also recommended that the committee resolves to exclude the press and public during items **7 and 9** by virtue of paragraphs 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

7 GENERAL DEBTS - BAD DEBTS FOR WRITE-OFF

8 IRRECOVERABLE DEBTS TO BE WRITTEN OFF

9 COWLEY ROAD LANDHOLDING

10 LIVING WAGE

Attached separately

11 CUSTOMER SERVICES & RESOURCES PORTFOLIO - REVENUE AND CAPITAL BUDGETS 2012/13 (REVISED), 2013/14 AND 2014/15

Attached separately

Decisions of the Leader

Items for debate by the committee and then decision by the Leader of the Council

12 CAMBRIDGE COMMUNITY SAFETY PLAN 2011-14 UPDATE FOR 2013-14 (Pages 55 - 72)

13 UPDATE ON STRATEGIC PARTNERSHIPS AND OUR INVOLVEMENT
(Pages 73 - 100)

14 MID-YEAR TREASURY MANAGEMENT REPORT 2012/13
(Pages 101 - 120)

**15 STRATEGY PORTFOLIO - REVENUE AND CAPITAL BUDGETS 2012/13
(REVISED), 2013/14 AND 2014/15 (FORECAST)**

Attached separately

16 BUDGET SETTING REPORT 2013/14 Director of Resources

Attached separately

Information for the Public

Location

The meeting is in the Guildhall on the Market Square (CB2 3QJ).

Between 9 a.m. and 5 p.m. the building is accessible via Peas Hill, Guildhall Street and the Market Square entrances.

After 5 p.m. access is via the Peas Hill entrance.

All the meeting rooms (Committee Room 1, Committee 2 and the Council Chamber) are on the first floor, and are accessible via lifts or stairs.

Public Participation

Some meetings may have parts that will be closed to the public, but the reasons for excluding the press and public will be given.

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the day before the meeting.

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and
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www.cambridge.gov.uk/democracy/ecSDDisplay.aspx?NAME=SD1057&ID=1057&RPID=33371389&sch=doc&cat=13203&path=13020%2c13203.

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Information**

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STRATEGY AND RESOURCES SCRUTINY COMMITTEE

3 October 2012

5.00 - 9.55 pm

Present: Councillors Brown (Chair), Rosenstiel (Vice-Chair), Birtles, Boyce, Ashton, Benstead, Herbert and Blackhurst

Executive Councillors Present:

Executive Councillor for Customer Services and Resources – Councillor Smith
Leader of the Council – Councillor Bick

Officers Present:

Director of Customer and Community Services – Liz Bisset
Director of Environment – Simon Payne
Director of Resources – David Horspool
Head of Corporate Strategy – Andrew Limb
Head of Legal Services – Simon Pugh
Head of Tourism and City Centre Management – Emma Thornton
BID Development Manager – Luke Crane
Committee Manager – Martin Whelan

FOR THE INFORMATION OF THE COUNCIL

12/63/SR Apologies for absence

Apologies for absence were received from Councillor Tucker, Councillor Blackhurst attended as an alternate member.

12/64/SR Declarations of interest

Councillor Boyce	Personal	Director of Kelsey Kerridge, a premises within the proposed business improvement district area.
Councillor Smith	Personal	Director of Love

		Cambridge in her capacity as Executive Councillor for Customer Services and Resources.
Councillor Brown	Personal	Member of Cleaner Cambridge Campaign.

12/65/SR Public Questions

Public questions were taken following the officer introduction, and for clarity are included in the main body of the minutes.

12/66/SR The CBbid, Business Improvement District Project (BID)

The Chair explained that a request to make a sound recording of the meeting had been received. All present at the meeting were given the opportunity to request that their contributions were not recorded. No objections were received. A request to film the meeting was subsequently received; no objections were received to the meeting to being filmed.

The Chair highlighted the tabled documents

- Letter received from the CBID task force
- Email from Malcolm Schofield, Chair of Cleaner Cambridge Campaign.

In response to a question regarding the status of the first tabled document, the Chair confirmed that the letter was not in response to a specific email or communication from her.

Objections were raised to taking the public speakers after the officer introduction.

The committee received a report regarding the proposed business improvement district project (BID) from the Director of Environment.

Public Speakers

1. Richard Taylor

Mr Taylor addressed the committee and made the following points;

- Was it still intended for there to be a public meeting, at which the Leader of the Council would take a decision on whether or not to veto the proposals?
- Concern about further loss of opportunities for the public to influence decisions about the city centre.
- The commitment to work through the Community Safety Partnership on issues of crime and public safety was challenged as not being strong enough.
- What level of support did the Leader believe the scheme have amongst the wider public?

2. Nick Allen – Sidney Sussex College (on behalf of the other Colleges)

Mr Allen addressed the committee and made the following comments in support of the proposal.

- The current funding arrangements for Love Cambridge were unsustainable, and the proposal provided an opportunity for a more equitable and sustainable funding arrangement.
- This was an opportunity to build a stronger partnership between the council, private sector and the colleges.

3. Alison Power

Ms Power addressed the committee and made the following comments regarding the proposal.

- Total lack of democratic influence on the proposals.
- Significant concerns about the activities undertaken by BIDs elsewhere in the country.

- Risk assessment and full financial assessment missing from the report.
- Concern about the potential displacement of existing issues, and the assertions published in the Cambridge Evening News that the City had “run out” of money for the management of the city centre.
- Councillors were urged to not rush into making a decision on the proposals.

4. Ian Sandison – Boudoir Femme

Mr Sandison addressed the committee and made the following comments in support of the proposal.

- Fully in support of the proposals, even though his business was below the threshold to vote in the ballot or pay the levy.
- Opportunity to simplify the organisation of major events such as the provision of Christmas lights.

5. Mr Abraham

Mr Abraham addressed the committee and made the following comments regarding the proposal.

- Significant concerns about the difficulty of securing employment locally.
- The cost incurred in developing and running the scheme would be better spent on reducing unemployment.
- Significant reservations about the ability of the BID process to deliver significant additional employment opportunities.
- The ballot outcome was already rigged due to the threshold being set at £20k, and that the proposals were not democratic or open to public scrutiny.

The leader responded to the points raised by the first five public speakers and made the following comments.

- Whilst there had been a commitment to a public decision on whether to exercise the veto or not, a meeting hadn't been promised.
- The Council was committed to public decision-making, but on this occasion the Council was just one part of the decision making process and the proposals could continue without the support of the Council.
- The activities proposed were activities, which businesses and organisations could voluntarily provide at present without the consent of the council being required. The Leader highlighted that the BID proposal had originated from businesses and not the Council.
- Policing activities were not proposed and had never been proposed as part of the BID. The Leader welcomed the commitment of the task force to confirm that the consent of the Community Safety Partnership would be required to approve any activities of this nature in the future.
- The Leader, in reference to public support, it was suggested that the public would struggle to understand why the Council had declined to support significant improvements to the city centre, which business and commercial organisations were proposing to fund.
- The Leader confirmed that it was not the intention to transfer any powers, assets or statutory responsibilities from the City Council to the BID, nor was the BID motivated by economic necessity.
- The Leader noted the other comments raised by the speakers.

Mr Abraham in response to the Leader, re-asserted his opposition to public money being used to support the development of the proposals.

6. Malcolm Schofield – Cleaner Cambridge Campaign

Mr Schofield addressed the committee and made the following comments regarding the proposal.

- The Cleaner Cambridge Campaign conditionally supported the proposals.
- It was noted that the Council's annual liability was the equivalent of the cost of cleaning the market square 250 times.

- The issue of cleanliness paled into insignificance when compared with congestion.

7. Anne Bannell - Breeze

Ms Bannell addressed the committee and made the following comments in support of the proposals;

- She had operated an independent business for 27 years and was a member of the BID Task Force.
- The proposed fees would be cheaper than the existing arrangements for recycling and Christmas lights, so should not be seen as a tax.
- The proposed arrangements were much more equitable than the existing Love Cambridge arrangements,

8. Lucy McMahon

Ms McMahon addressed the committee and made the following comments;

- What assurances were available regarding the ongoing ability to undertake political protests in the city centre, particularly as they were already banned in the Grand Arcade and the Lion Yard?
- What assurances were available regarding the effect on the homeless and buskers in the city centre?

9. Andrew Watson – NO2ID

Mr Watson addressed the committee and made the following comments;

- Previous issues with difficulties in receiving consistent information from Council officers regarding street activities was highlighted, and specifically the likelihood of confusion about responsibilities in the future.
- Significant concern was raised regarding the community safety activities undertaken under the umbrella of other business improvement districts. Assurances were sought that the BID would not seek accreditation from the Home Office to secure any policing powers..

10. Christopher Powell – Powell and Bull

Mr Powell addressed the committee and spoke in support of the proposal. The committee were advised that the proposals were a gift from the retail community, and should be supported.

The Leader responded to public speaker 6, 7, 8, 9 and 10 and made the following comments.

- The proposals would not affect the management of the public realm, nor would they adversely effect the homeless or buskers.
- The proposals didn't include any quasi police power and this had been re-confirmed by the tabled letter from the task force. The Leader also highlighted that significant safeguards were proposed to manage any future proposals, which may arise.
- The leader asked for a new written undertaking from the BID manager that the BID would not seek to acquire quasi-police powers. The BID manager agreed to supply this undertaking.

11. Michael Wiseman – Grafton Centre

Mr Wiseman addressed the committee and spoke in support of the proposal and made the following comments

- There was a long history of collaborative city centre management going back to the 1990s and that the current arrangements were not sustainable, and that the proposal presented an opportunity to create a sustainable future.
- The funding proposals were more equitable.
- Councillors were encouraged to support the project.

12. John Preston

Mr Preston spoke in objection to the proposal and made the following comments

- The BID offers no clear vision or future direction.
- The BID does not seek to overcome the existing over crowding issues.

- A longer-term view was required.
- Elements of the proposals were effectively an acknowledgement that the licensing regime had failed.
- Members were encouraged to reject the proposal, and instead develop true “town and gown” partnership.

13. Katy Preston

Ms Preston addressed the committee on behalf of “Cambridge for All” and raised the following issues in objection to the proposals.

- Many of the smaller businesses visited were unaware of the proposals, or the existence of a dedicated officer leading on the project.
- Many of the eligible businesses visited were unaware of who within the organisation would be exercising the vote. It was noted that a number of business were under the impression that the ballot paper would be sent to the head office which may be away from Cambridge.
- Cambridge was now more expensive than London for retail, and that this restricted the ability of independent businesses to access the market.
- Cambridge should be accessible to all and not sterile.

14. Roy Badcock – Cambridge Building Society

Mr Badcock addressed the committee and spoke in support of the proposal and explained that Cambridge Building Society were fully in support of the proposal.

The Leader responded to the comments raised by public speakers 11, 12, 13 and 14.

- Strategic thinking would continue to be the responsibility of the relevant authorities, and it was important to not see the proposals as the city council shedding its responsibilities for the city centre.

- The Leader invited the BID Manager to respond to the comments about lack of visibility and awareness of the proposals. The BID Manager advised he had personally visited or spoke with between 400 and 500 business, and that all eligible business had already received communication regarding the ballot. It was also confirmed that ballot information and papers would be sent to local offices, rather than head offices.

Ms Preston challenged the information about the number of businesses visited by the BID Manager. The BID Manager clarified that the number of business visited included all visited by members of the BID task force, and not just those visited by the BID Manager.

15. Charles Anderson – La Raza

Mr Anderson addressed the committee and spoke in support of the proposal, and highlighted the potential benefits of the proposals.

16. Dr Dane Comerford – University of Cambridge

Dr Comerford addressed the committee and spoke in support of the proposal and made the following comments.

- The proposal could potentially streamline the pursuit of sponsorship for events and other activities

Councillor Herbert raised concern that speakers were not identifying themselves as members of the Task Force. The Chair acknowledged the concern and encouraged the remaining public speakers to explain if they were representing an organisation or business, or were members of the Bid Task Force. However it was noted that members of the public were not legally required to declare any interests.

17. Jannie Brightman

Ms Brightman addressed the committee and raised the following issues in objection to the proposals.

- There was a deficit of democracy in the proposals.
- The support expressed by the leader at the public meeting on 20th September, amounted to pre-determination.

- The Leader in his response was unfairly targeting speakers speaking in opposition, and the process was biased.
- Clarification was requested on the sustainable procurement elements of the report, and the exact nature of the investment made by the City Council into this process.

18. Tony Booth

Dr Booth addressed the committee and made the following comments in objection to the proposal.

- The proposals reflected the policy direction of central government and the coalition, and would contribute to the development of a clone town.
- The global financial crisis was not acknowledged in the report.
- The report should be re-written and focussed on the public sector leading the partnership.
- Expertise within the public sector should be used in preference to the private sector.

The Leader responded to public speakers 15, 16, 17 and 18 and made the following comments

- The BID proposals were designed to be dynamic and flexible.
- Statutory services would not be transferred to the BID organisation, and that accountability for core services would continue to sit with the public sector.

The Head of Tourism and City Centre Management responded and clarified the funding arrangements. The Head of Tourism and City Centre Management highlighted that the Association of Town Centre Management was the lead organisation on this project in the Eastern Region , and had secured European Regional Development Funding to support the the development of BIDs in three locations.

19. Teresa Mulliken

Ms Mulliken addressed the committee and made the following comments in objection to the proposal.

- Questions raised at the public meetings had been ignored and not included in the frequently asked questions document.
- The BID would adversely affect the smaller businesses under the threshold to be eligible to vote.

20. Jill Eastland

Ms Eastland addressed the committee and made the following comments in objection to the proposal.

- The BID could have an adverse impact on vulnerable members of the community such as the homeless.
- CCTV is often used to target young people unfairly.
- The process is poor and biased.

21. Barry Robinson – Millers Music

Mr Robinson spoke in support of the proposal. Prior to his submission he declared that he was not a member of the CBID task force. He raised the following points,

- Some businesses were being deliberately blind to the consultation and engagement activities.
- The BID was intended to complement the city, and not take over services.
- “Street ambassadors” would be appropriately called “Street Guides”
- The process safeguarded the interests of independent businesses.

22. Beverley Carpenter – Mill Road Society

Ms Carpenter addressed the committee and raised the following points.

- The proposals lacked democratic input.
- CCTV provision in the city had grown significantly since 1997. Concern was expressed about the use of cameras for tracking members of the public.
- The BID partnership was not based on a unique document.
- Labour Councillors were urged to positively reject the proposals rather than abstaining.

The Leader responded to public speakers 19, 20, 21 and 22 and made the following comments

- The businesses under the threshold would also benefit from many of the projects undertaken by the BID.
- An equalities impact assessment (EQIA) had been undertaken.
- CCTV was publicly owned and was not available for businesses to track footfall, and the BID taskforce had made a significant commitment to the protection of individual rights in the letter. It was also noted that it was hoped to incorporate the commitment into the founding document.

The speakers made the following comments in response

- The proposals would have a huge impact on smaller business. The BID Manager confirmed that businesses under the threshold would be able to access projects and services operated by the BID.
- Further clarification was requested on the use of CCTV cameras. The Head of Tourism and City Centre confirmed that certain business might choose to use their own cameras or other systems for counting footfall.
- Continued objection to the partnership being lead by private business interests were expressed.

23. Jeremy Waller – Primavera

Mr Waller addressed the committee and raised the following points in objection to the proposal.

- The proposals were part of the erosion of the role of local government in the UK.
- Opportunities for the public and business to influence the management of the city centre would be lost.
- The additional levy would have an adverse impact on the financial viability of small business and those operating on small margins.
- The Leader was encouraged to abstain on behalf of the City Council.
- Services already provided by the City Council such as street cleaning would reduce in quality.

24. Rob Birch

Mr Birch addressed the committee and raised the following points in objection to the proposal.

- The BID was not transparent or accountable and would not deliver on the promises made in the letter and supporting documentation.

25. Ana Terriente

Ms Terriente addressed the committee and raised the following points.

- Labour Councillors were encouraged to positively reject the scheme rather than abstaining.
- The BID would adversely impact on smaller businesses.

26. Robert Hallam – John Lewis

Mr Hallam spoke in support of the proposal and made the following comments.

- Highlighted that he was an existing member of the Love Cambridge Board and a member of the BID Taskforce.

- John Lewis was in favour of the proposals, and had invested heavily in Cambridge.
- Partners at John Lewis had expressed strong support for the proposals through a democratic vote.

27. Ian Ralls – Friends of the Earth

Mr Ralls spoke in objection to the proposals and made the following points.

- Cambridge Friends of the Earth was not a private company and never had been.
- Could not support the proposals.
- The partnership approach risks dilution of the good work undertaken by the City Council in the field of environmental sustainability.
- The BID if approved would be focussed solely on the maximisation of profits to the detriment of other interests.
- Councillors were encouraged to reject the proposals.

The Executive Councillor for Customer Services and Resources spoke in response to the final group of public speakers and made the following comments.

- Clarification was sought from John Lewis about their use of CCTV. The representative of John Lewis confirmed that they did not use CCTV for tracking people, or have any other form of footfall monitoring arrangements. It was explained that the figures present were based on customers served.
- The proposals would not make the City Centre private or otherwise restrict the rights of individuals.
- The BID would not be able to reduce service levels, they could only enhance the level of service provided.

- The BID process provided a “twin-lock” approach, which safeguarded the interests of independent and smaller businesses.
- The management of the market square and the existing management arrangements for street trading would be unaffected.

At the request of the Leader, the BID Manager provided an overview of the sustainability activities such as the proposed use of cycle couriers and the co-ordination of deliveries.

In response Mr Waller made the following comments

- Major businesses and the Council would significantly influence the vote.
- Non-statutory services such as street cleaning were threatened by the proposals.
- The role of the BID would increase over time.

The Head of Tourism and City Centre Management advised the meeting of the process of renewing the mandate of the BID after five years, and amending the role of the BID.

The following additional comments were received in response to the responses from the Executive Councillor and Officers (on behalf of the Leader).

- The BID dis-enfranchised local residents and lacked democratic support.
- The City Council was under-represented on the BID structure.

In response to the final point, the Leader advised that the City Council representation was based on the proportion of the rateable value owned by the City Council. The Leader also reminded the meeting that the activities proposed by the BID did not require approval of the local authority, and does not change the responsibility for the city centre.

Matter for Decision: To consider the CBBid, Business Improvement District Project (BID).

Decision of the Leader:

The Leader resolved to

- i. Confirm that the BID proposal is compliant with the BID regulations
- ii. Vote “Yes” on behalf of the Council in the BID ballot.
- iii. Confirm that there is no material conflict or other grounds to veto the BID.
- iv. Note That the Council’s Medium Term Strategy as reported to full Council on 25th October is amended to reflect the financial implications as set out in this report.

Scrutiny Considerations

The committee received a report regarding the “CBbid, Business Improvement District Project” from the Director of Environment.

The committee considered the report and members of the committee made the following comments.

1. The proposal had a democratic deficit with limited member involvement in the development of the proposals.
2. Resident involvement had been minimal, and no record had been produced of the public meetings, to allow for a more balanced consideration of the issues.
3. Resident involvement in the activities of the BID needed to be enhanced. Resident representation on the board was suggested.
4. The City Council needed to take a clearer control of the issues affecting the City Centre, and ensure that all interested parties were engaged in that process in an open and transparent manner. The re-instatement of the City Centre Scrutiny Committee was also requested.

The Leader responded to the first four comments made by members of the committee.

- In response to the concerns raised by lack of member involvement, it was explained that the concept of a BID had been included in the last two Customer Services and Resources portfolio plans. It was also noted

that a public question had also been raised at Full Council on the subject.

- Regarding resident involvement, the Leader indicated that the inclusion of a resident representative on the board would be inconsistent with the aim of proposal.
- In response to comments regarding the representation of the City Council, the meeting was reminded that the representation of the City Council was based on the rateable value of its properties in the BID area.
- Regarding the City Centre scrutiny committee proposals, the Leader stated that the issues regarding the Scrutiny Committee were totally separate from the issues under consideration.

Councillor Herbert proposed the following amendment and spoke in support of them.

- i. Recommendation 2.2 Amend after “That the Leader should” to read “That the Leader should abstain on behalf of the Council in the BID ballot”
- ii. Recommendation 2.4 Add the following wording after “Committee” in 4th line

“including if the overall turnout of business is under 40% and if a clear majority of smaller businesses have not voted, and including in the consultation other Committee Chairs and Spokes
- iii. Recommendation 2.6 (New) That the Council re-establishes its City Centre Scrutiny Sub Committee to improve decisions and delivery on central Cambridge services and policy, and including representation from residents, businesses and the County Council, and that Terms of Reference be agreed by the Leader, Chair and Spokes ahead of the next Scrutiny meeting report.

The Leader sought clarification from the Head of Legal Services regarding the power of veto on the part of the City Council. The Head of Legal Services advised that the City Council could only veto in very narrow circumstances. The meeting was advised that the veto could only be exercised in the following circumstances;

- i. Conflict to a material extent with any policy formally adopted by and contained in a document published by the local authority; or
 - ii. Places a significant disproportionate financial burden on any person or class of persons (as compared to the other non-domestic rate payers in the BID area) and;
 - That burden is caused by the manipulation of the BID area or by the structure of the BID levy; and that burden is inequitable.
5. Clarification was given on the proposed amendment to 2.4 and the reasons for recommending it.
 6. Further information was requested on the mechanism in the event of a change to the BID remit
 7. Clarification was requested on whether one of the 13 city council votes related to the market, and whether traders had been consulted on how that votes would be exercised.

The Head of Tourism and City Centre Management confirmed that one City Council vote did relate to the market.

In response to further questions regarding the potential use of the veto provision, the Head of Legal Services emphasised that the City Council only had a power of veto in very specific circumstance and did not have a general power of veto. In response it was argued that the additional financial burden would disproportionately affect smaller and independent businesses.

8. The circumstances in which the previous City Centre scrutiny arrangements were set up were clarified, and it was argued that their purpose was unrelated to the business under consideration. It was also noted that at least one of the businesses that had spoken, had indicated

that the additional financial charges would be less they currently pay for certain services so therefore would be a saving to them.

9. Concern was raised by the baseline provided on a range of services, and a lack of clarity on the service provided at present.
10. Clarification was requested on why public realm space had been included within the BID boundary on the plan, and noted that it had been confusing for members of the public.
11. Clarification was also requested on the equalities implications of the proposals.

The Director of Environment noted the concerns raised regarding the baseline information provided, but assured the committee that information had been prepared in detail. The committee were also assured that responsibility for public realm space would not transfer to the new organisation.

The Head of Tourism and City Centre Management confirmed that an equalities impact assessment (EQIA), had been prepared by the Strategy and Partnership Manager. The letter received from the BID taskforce was highlighted, which included a strong commitment to the promotion of equalities issues.

The Leader explained why the mapping had been produced in the style that it had been, and assured the meeting that it did not affect the status of the public realm.

12. The explanation regarding the reasons for the mapping being produced in a particular style was challenged.
13. Members claimed there had been a lack of member involvement and awareness of the process. Clarification was requested on why the City Council was intending to provide its contribution of £42,000 two months before it would become due and whether any other businesses or organisations would make a similar early contribution.

The Head of Tourism and City Centre Management confirmed that it was standard practice for the local authority to make its initial contribution early to cover the start up costs. It was also confirmed that no other businesses or organisations would be making an early contribution.

14. Greater clarity on the terminology was requested, and it was suggested that the references to cleaning chewing gum were actually references to cleaning up vomit, and that the public may be more receptive to idea if accurate terminology was used.
15. Clarification was requested why the Orchard Street area had not been included, and whether the baseline information included this area or not.

The BID Manager confirmed that the references to chewing gum cleaning did, in fact, relate to the removal of chewing gum. The meeting was advised that the Orchard Street area was not included because it had very few eligible businesses and over extending the area could potentially result in the unrealistic expectations in terms of additional services in specific locations.

16. Further concerns were raised about the potential conflict between city council managed services and any services provided by the BID, particularly where different contractors were providing similar services.

The comments were noted, but officers assured the meeting that processes would be in place to prevent conflict of this nature.

17. The Labour amendment was challenged, particularly the reference to a 40% threshold.

Councillor Rosenstiel moved a further amendment, and spoke against the Labour Group amendment.

- i. Recommendation 2.3 Amend to read "That the Leader confirms that there is no material or other grounds to veto the BID"
- ii. Recommendation 2.4 Delete recommendation

18. Clarification was requested on whether the issue of the early payment had been raised at the Strategy and Resources Scrutiny Committee on 9th July.

The Head of Tourism and City Centre Management confirmed that the issue had not been raised at that meeting because it had not been highlighted as an issue at this stage in the process

Following discussion regarding the legality of the proposed amendment to 2.4 moved by Councillor Herbert, the Labour Group agreed to withdraw the

amendment. It was noted that the proposed amendment to 2.2 and the new 2.6 were unaffected by the withdrawal of the proposed amendment to 2.4.

19. The representative of the Labour Group advised that they were not totally against the principle of the BID, however that the size of the proposed BID was a major concern. It was suggested that a number of smaller BIDs might be more acceptable.

Following discussion on the content of the proposed amendments, the amendments were put to the vote.

Amendments proposed by Councillor Rosenstiel

- i. Recommendation 2.3 Amend to read “That the Leader confirms that there is no material conflict or other grounds to veto the BID”
- ii. Recommendation 2.4 Delete recommendation

The Scrutiny Committee voted four in favour of the amendment and four against the proposed amendment. The amendment was carried on the Chairs casting vote.

Amendments proposed by Councillor Herbert

- i. Recommendation 2.2 Amend after “That the Leader should” to read “That the Leader should abstain on behalf of the Council in the BID ballot”
- iii. Recommendation 2.6 (New) That the Council re-establishes its City Centre Scrutiny Sub Committee to improve decisions and delivery on central Cambridge services and policy, and including representation from residents, businesses and the County Council, and that Terms of Reference be agreed by the Leader, Chair and Spokes ahead of the next Scrutiny meeting report.

The Scrutiny Committee voted four in favour of the amendment and four against the proposed amendment. The amendment was defeated on the Chair's casting vote.

The Leader concluded the debate and spoke in support of the proposals.

Substantive Motion

Recommendation 2.1	That the Leader confirms that the BID proposal is compliant with the BID regulations.
Recommendation 2.2	That the Leader should vote "Yes" on behalf of the Council in the BID ballot.
Recommendation 2.3	That the Leader confirms that there is no material or other grounds to veto the BID"
Recommendation 2.4	That the Council's Medium Term Strategy as reported to full Council on 25 th October is amended to reflect the financial implications as set out in this report.

The Scrutiny Committee voted on each recommendation separately.

- 2.1 The Scrutiny Committee endorsed the recommendation unanimously.
- 2.2 The Scrutiny Committee voted four in favour of the recommendation and four against the recommendation. The recommendation was endorsed on the casting vote of the Chair.
- 2.3 The Scrutiny Committee endorsed the recommendation by four votes to zero.
- 2.4 The Scrutiny Committee endorsed the recommendation by four votes to zero.

The Leader accepted the recommendations of the Scrutiny Committee subject to the BID Task Force confirming in writing that the issues, which were raised regarding community safety and process for adopting any initiatives in the future, had been incorporated into the foundation document for the BID.

Conflicts of interest declared by the Leader (and any dispensations granted)

N/A

The meeting ended at 9.55 pm

CHAIR

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STRATEGY AND RESOURCES SCRUTINY COMMITTEE 15 October 2012
5.00 - 8.40 pm

Present: Councillors Brown (Chair), Rosenstiel (Vice-Chair), Birtles, Boyce, Ashton, Benstead, Herbert, Tucker and Blackhurst

Executive Councillors:

Leader of the Council: Councillor Bick

Executive Councillor for Customer Services and Resources: Councillor Smith

Also Present:

Executive Councillor for Housing: Councillor Smart

Executive Councillor for Planning and Sustainable Transport: Councillor Ward

Officers Present:

Chief Executive - Antoinette Jackson

Director of Customer and Community Services - Liz Bisset

Director of Environment - Simon Payne

Director of Resources - David Horspool

Head of Legal Services - Simon Pugh

Head of Customer Services - Jonathan James

Head of Planning Services - Patsy Dell

Head of Corporate Strategy - Andrew Limb

Head of Property Services – Richard Egan

Strategic Procurement Advisor - Debbie Quincey

ICT Client Manager - Tony Allen

Asset Development Project Manager - Dave Princep

Senior Sustainability Officer - Emma Davies

Safer Communities Section Manager - Lynda Killkely

Committee Manager – Toni Birkin

Others present:

CBbid Development Manager - Luke Crane

Managing Director, Instinctively Green - Adam Broadway

FOR THE INFORMATION OF THE COUNCIL

12/67/SR Filming Request

The Chair explained that a request to make a video recording of the meeting had been received. All present at the meeting were given the opportunity to request that their contributions were not recorded. No objections were received.

12/68/SR Apologies for absence

Apologies were received from Councillor Tucker. Councillor Blackhurst was in attendance as an alternate.

12/69/SR Declarations of interest

Councillor	Item	Interest
Benstead	12/75/SR	Personal: Brother-in-law lives close to and overlooks proposed site.
Blackhurst	12/83/SR	Personal: Employee of Cambridge University

12/70/SR Minutes of the previous meeting

The minutes of the meeting for the 9th July 2012 were approved and signed as a correct record.

12/71/SR Public Questions

Mr Taylor addressed the committee regarding the Shadow Police and Crime Panel.

What happened at the secret meeting(s) of the Cambridgeshire Shadow Police and Crime Panel which had been held behind closed doors?

What did Councillor Bick say on behalf of the people of Cambridge in relation to matters on which decisions were reportedly made in relation to:

- Not meeting formally until January 2013.
- The recruitment of non-councillor members.
- Continuing to meet in secret, and in private, and not to pro-actively publish meeting papers.

Would Councillor Bick make the copy of the panel papers he holds on behalf of the council and the people of Cambridge available on the City Council website?

Councillor Bick stated that the panel does not exist until January 2012 and the Shadow Panel was currently educating itself about it's powers. There would be no formal meeting until January 2013. The recruitment of non-councillor members was on-going and the panel would be looking for individuals with suitable experience, particularly of working with young people.

Councillor Bick shared Mr Taylor's sentiment that the meetings of the panel be open to the public. Publication of the papers would be discussed in October and Councillor Bick would support their publication. However, he would respect the decision of the body and would not publish any papers without the panel's agreement.

Jannie Brightman addressed the committee regarding the CBbid Business Improvement District.

- Why are the minutes of the CBbid meeting not yet available?
- The decision and advice at that meeting appeared to pre- judging the realities of the bid.
- The consultation process was flawed.
- Business were not fully consulted or given clear information.
- The case presented was one sided.
- Businesses were told how to vote and were misleading about the gains to be made.
- Ballot papers had been sent to head offices of businesses and local branches were not consulted on the matter.
- The 60% consultation response rate is disputed.

Councillor Bick stated that it was to be expected that shops would need to consult their head offices. He further stated that the veto process was not to address the conduct of the ballot.

The CBbid Development Manager stated that the bid regulations covered breaches where the businesses had not received the papers. However, this was not believed to be the case. The regulations would only cover cases if breaches can be demonstrated.

The Head of Legal Services confirmed that there were two conditions that had to be met before the veto could be applied.

1. Conflict to a material extent with any policy formally adopted by and contained in a document published by the local authority; or
2. The Bid places a significant disproportionate financial burden on any person or class of persons (as compared to the other non-domestic rate payers in the BID area) and;
 - That burden is caused by the manipulation of the BID area or by the structure of the BID levy; and that burden is inequitable.

In addition, the power to declare the ballot void rested with the Secretary of State.

A further public question was asked by Mr Taylor. Full details can be found at minutes item 12/80/SR.

A public question was asked by Mrs Blair. Full details can be found at minutes item 12/79/SR.

12/72/SR Record of Urgent Decisions taken by the Leader of the Council and the Executive Councillor for Customer Services and Resources

The committee noted the decisions.

12/73/SR Customer Access Strategy 2012 - 2015

Matter for Decision:

The report presented and recommended the approval of the Customer Access Strategy 2012 - 2015.

Decision of Executive Councillor for Customer Services and Resources:

Approved the Customer Access Strategy 2012 –2015 and accompanying action plan.

Reason for the Decision:

As set out in the Officer's report.

Any Alternative Options Considered and Rejected:

Not applicable.

Scrutiny Considerations:

The Committee received a report from the Head of Customer Services regarding Customer Access Strategy 2012-2015.

Members suggested that the Customer Access Strategy could be seen as a success story. However, concerns were raised about equality issues. Members questioned how well the needs of disability groups and those without Internet access were being met. The officer confirmed that a detailed equalities impact assessment had been carried out and that there was a commitment to maintain opportunities for face-to-face interactions.

The Director of Customer and Community Services stated that foot-fall at the two area housing offices were being monitored to inform decision regarding future provision. Making better use of alternative locations, such as the kiosk at the Citizens Advice Bureau, were also under consideration. The kiosks currently only able to provide information and a pilot was planned for the near future on an interactive, self-help option.

The Committee resolved unanimously to endorse the recommendations.

The Executive Councillor approved the recommendation.

Conflicts of interest declared by the Executive Councillor (and any dispensations granted)

Not applicable.

Matter for Decision:

The Council's current Procurement Strategy was due to come to an end in November 2012 and therefore needed to be renewed. A draft strategy covering the period December 2012 to March 2015 was attached, as Appendix 1 of the Officer's report. The Scrutiny Committee was asked to consider the draft.

Decision of Executive Councillor for Customer Services and Resources:

Approved the draft Procurement Strategy appended to the Officer's report for publication and implementation.

Reason for the Decision:

As set out in the Officer's report.

Any Alternative Options Considered and Rejected:

Not applicable.

Scrutiny Considerations:

The Committee received a report from the Strategic procurement Advisor regarding the Procurement Strategy 2012-17.

Members welcomed the reference to opportunities for local suppliers.

Councillor Herbert requested an update on social value legislation on the living wage.

The Committee resolved unanimously to endorse the recommendations.

The Executive Councillor approved the recommendation.

Conflicts of interest declared by the Executive Councillor (and any dispensations granted)

Not applicable.

12/75/SR Disposal of 7 Severn Place Cambridge CB1 1HL**Matter for Decision:**

The report recommended the disposal of an Housing Revenue Account property at 7 Severn Place Cambridge. The proceeds of sale would be reinvested for the provision of additional affordable housing. The sale was to

be facilitated by the Council having vacant possession of the dwelling, following relocation (by agreement) of the existing tenant.

Decision of Executive Councillor for Customer Services and Resources:

Approved the disposal of 7 Severn Place on the terms as detailed in the report and the reinvestment of the capital receipt in the provision of additional affordable housing.

Reason for the Decision:

As set out in the Officer's report.

Any Alternative Options Considered and Rejected:

Not applicable.

Scrutiny Considerations:

The Committee received a report from the Head of Property Services regarding the sale of 7 Severn Place.

Members made the following comments in response to the report.

- i. Concerns were raised that the property could be left empty until the developer has a larger pocket of land to develop.
- ii. Members expressed satisfaction that the receipts would be used for affordable housing provision.
- iii. Some concerns were raised that the property value had not been tested on the open market.
- iv. Members agreed that the property in question, a semi detached house, was not best suited to it's location.

The Committee resolved unanimously to endorse the recommendations.

The Executive Councillor approved the recommendation.

Conflicts of interest declared by the Executive Councillor (and any dispensations granted)

Not applicable.

12/76/SR Siemens Maintenance Contract - Project Appraisal

Matter for Decision:

Procurement of essential telephone switch, contact centre call management and call recording maintenance, business continuity and planned maintenance framework contract.

Decision of Executive Councillor for Customer Services and Resources:

Financial recommendations –

The Executive Councillor agreed to recommend this scheme (which is not included in the Council's Capital & Revenue Project Plan) for approval by Council, subject to resources being available to fund the capital and revenue costs.

- i. The total capital cost of the project is £75,000, funded from Customer Service Centre's repairs and renewals fund. This is split between Siemens (£49,000) and Serco (£26,000)
- ii. The ongoing revenue costs of the project are £60,000 per annum for 2 years, funded from existing revenue budget resources.

Procurement recommendations:

The Executive Councillor approved the carrying out and completion of the procurement of Siemens Maintenance and Business Continuity (£60k pa for 2 years) and upgrades (£49k) contract to the value of £169,000.

Subject to:

- iii. The permission of the Director of Resources being sought prior to proceeding if the quotation or tender sum exceeds the estimated contract.
- iv. The permission from the Executive Councillor being sought before proceeding if the value exceeds the estimated contract by more than 15%.

Reason for the Decision:

The Council receives between 44,000 to 52,000 external calls per month and makes around 35,000 outgoing calls per month. Telephone contact accounts for around 80% of the contact with our customers. The Council's telephone systems provide services to all the major Council office sites and several smaller sites. Therefore having effective maintenance contract in place is vital for communication with customers.

Any Alternative Options Considered and Rejected:

Not applicable.

Scrutiny Considerations:

The Committee received a report from the ICT Client Manager regarding the Siemens Maintenance Contract.

Members questioned the age of the equipment and were assured that it was reliable and relatively problem free.

The amount spent on professional/consultancy fees was also questioned. This was explained as the resources actually required to build and commission the upgraded system by Siemens and Serco, and was not being used for consultancy.

The Committee resolved by 4 votes to 0 to endorse the recommendations.

The Executive Councillor approved the recommendation.

Conflicts of interest declared by the Executive Councillor (and any dispensations granted)

Not applicable.

12/77/SR Core Switch Upgrade - Project Appraisal

Matter for Decision:

The project was part of ICT's planned replacement strategy and was to be funded from Repairs and Renewals. The core network switch within the Mandela House computer room provides connectivity for all ICT services (e.g. access to business systems, network and internet) and end users. This switch had now past it's end of service date and required replacing.

Decision of Executive Councillor for Customer Services and Resources:

Financial recommendations:

The Executive Councillor approved the commencement of this scheme, which is already included in the Council's Capital & Revenue Project Plan (PR020).

- i. The total cost of the project is £84,000, funded from IT Infrastructure Replacement Repairs & Renewals fund.
- ii. There were no ongoing revenue implications arising from the project.

Procurement recommendations:

The Executive Councillor approved the carrying out and completion of the procurement and implementation of a core network switch to the value of £84,000

Subject to:

- iii. The permission of the Director of Resources being sought prior to proceeding if the quotation or tender sum exceeds the estimated contract.
- iv. The permission from the Executive Councillor being sought before proceeding if the value exceeds the estimated contract by more than 15%.

Reason for the Decision:

As set out in the Officer's report.

Any Alternative Options Considered and Rejected:

Not applicable.

Scrutiny Considerations:

The Committee received a report from the ICT Client Manager regarding the Core Switch Upgrade Project Appraisal.

Members asked for clarification of an undefined spend of £8,000 noted in the report. The information would be supplied outside the meeting.

The Committee resolved by 4 votes to 0 to endorse the recommendations.

The Executive Councillor approved the recommendation.

Conflicts of interest declared by the Executive Councillor (and any dispensations granted)

Not applicable.

12/78/SR Appointment to the County Archives and Local Studies Advisory Group

Matter for Decision:

To appoint a Council nominated representative to the County Council Archives and Local Studies Advisory Group.

Decision of Executive Councillor for Customer Services and Resources:

Agreed to appoint Councillor Rosenstiel to the County Council Archives and Local Studies Advisory Group.

Reason for the Decision:

This appointment is appropriate under the following criteria of the Council's Policy on appointments:

- i. the Council is a member.
- ii. it is in the interests for the Council to be a member.

Any Alternative Options Considered and Rejected:

Not applicable.

Scrutiny Considerations:

The Chief Executive introduced the item and requested nominations.

Councillor Rosenstiel and Councillor Herbert were nominated.

The Scrutiny Committee voted four in favour of Councillor Rosenstiel and four in favour of Cllr Herbert. The appointment of Councillor Rosenstiel was endorsed on the Chair's casting vote.

The Executive Councillor approved the recommendation.

Conflicts of interest declared by the Executive Councillor (and any dispensations granted)

Not applicable.

12/79/SR Options for Site K1, Orchard Park

Public Speaker Mrs Blair

- Orchard Park is a thriving new community.
- It has 800 homes, a school and strong local partnerships.
- The land at site K1 is important to the neighbourhood. It was the last large parcel of land and would have a strong visual impact on the area.
- Co-housing offers the best option for quality build and design.
- Sale of this site to a volume house builder, without a detailed plan in place, could have a detrimental impact on the community.

Councillor Smith confirmed that continuing with the community co-housing approach was the preferred choice subject to viability.

Matter for Decision:

Site K1 was approved for disposal in November 2004.

The Strategy & Resources Scrutiny Committee on 29th March 2010 approved investigation for a community co-housing scheme. This is the provision of houses in partnership with an established developer and a group of 'self-builders' with outright ownership of the houses and collective ownership of the communal areas/public realm.

The information available from the initial marketing of a co-housing scheme is considered inconclusive as to the viability of such a scheme. A decision is needed on whether to proceed with the community co-housing approach or re-market the site on the open market.

Decision of Executive Councillor for Customer Services and Resources:

Approved that the Council dispose of Site K1 by one of the following options:

- i. Continue with the community co-housing approach if sufficient interest allowing for a 6-month marketing period and that the risks in paragraph 1.3 of Appendix A of the Officer's report can be mitigated, failing which the site will be disposed of as in ii below.
- ii. Re-market the site on the open market to achieve a quality scheme reflecting the Council's desire for good sustainability, good design, high values and integration with the wider Orchard Park Community.

Reason for the Decision:

As set out in the Officer's report.

Any Alternative Options Considered and Rejected:

Not applicable.

Scrutiny Considerations:

The Committee received a report from the Asset Development Project Manager regarding the Options for site K1 Orchard Park. Adam Broadway, the Managing Director of Instinctively Green, was also present to answer questions.

Members discussed deliverability of the scheme. It was suggested that the initial low take up was not uncommon and that current expressions of interest would generate further interest. It was believed that the project was both innovative and deliverable.

Members expressed the hope that the scheme would generate high quality designs.

The Committee resolved unanimously to endorse the recommendations.

The Executive Councillor approved the recommendation.

Conflicts of interest declared by the Executive Councillor (and any dispensations granted)

Not applicable.

12/80/SR Review Of Use Of The Regulation Of Investigatory Powers Act

Public Speaker Mr Taylor

- How often are RIPA surveillance authorised by other bodies and why is this not listed in the report?
- Why does the Council own covert equipment that could be used in private homes?
- Is there a protocol for working with the Police?

Councillor Brown stated that the recently reported case of RIPA use, in a case of extreme domestic violence, had happened over a year ago at the request of the householder.

Councillor Bick stated that the report covered Cambridge City Council authorised use of RIPA. Authorisation by other bodies happened vary rarely and had not happened on the last twelve months. He supported the idea of reporting such use to this committee and would request that officers do so in future. He confirmed that the council did not own any covert bugging equipment.

The Head of Legal Services added that all RIPA requests would be subject to scrutiny and could be refused.

Matter for Decision:

A Code of Practice introduced in April 2010 recommends that councillors should review their authority's use of the Regulation of Investigatory Powers Act 2000 (RIPA) and set its general surveillance policy at least once a year. The Executive Councillor for Community Development and Health and

Community Services Scrutiny Committee last considered these matters on 12 October 2011.

The report set out the Council's use of RIPA and the present surveillance policy. The report also set out some changes to the RIPA regime being introduced by the Protection of Freedoms Act 2012.

Decision of the Leader:

- i. Approved the general surveillance policy in Appendix 1 of the Officer's report.
- ii. Noted the Council's use of RIPA set out in paragraph 5.1 of the Officer's report.
- iii. Noted and endorse the steps described in paragraph 7.1 and in Appendix 1 of the Officer's report to ensure that surveillance is only authorised in accordance with RIPA.

Reason for the Decision:

As set out in the Officer's report.

Any Alternative Options Considered and Rejected:

Not applicable.

Scrutiny Considerations:

The Committee received a report from the Head of Legal Services regarding review of the use of the Regulation of Investigatory Powers Act.

The Committee resolved unanimously to endorse the recommendations.

The Executive Councillor approved the recommendation.

Conflicts of interest declared by the Executive Councillor (and any dispensations granted)

Not applicable.

12/81/SR Localism Act 2011: Implementation of the Community Right to Bid

Matter for Decision:

The Leader and Scrutiny Committee considered a report summarising the new Community Right to Bid on 9 July 2012.

The Leader is asked to agree the Council's approach to this duty.

Decision of the Leader:

- i. Agreed the Council's approach to the Community Right to Bid duty as set out in the Officer's report;
- ii. Delegated responsibility for determining compensation applications and appeals against compensation decisions to the Director of Resources
- iii. Delegated responsibility to the Director of Environment to determine reviews (appeals) against listing of assets by the owners; and
- iv. Delegated responsibility for the implementation and operation of the provisions of the Localism Act relating to assets of community value to the Head of Planning Services.

Reason for the Decision:

As set out in the Officer's report.

Any Alternative Options Considered and Rejected:

Not applicable.

Scrutiny Considerations:

The Committee received a report from the Head of Planning regarding the implementation of the Community Right to Bid.

Members expressed concerns about how skilled officers would be at assessing social capital. The Head of Planning confirmed that senior officers would consider such issues and that the Head of Legal Services would be heavily involved while a skills and knowledge base was established. The criteria would be established and tested as the first cases progressed. Members were assured that the process would be open and accountable.

The Committee resolved by 4 votes to 0 to endorse the recommendations.

The Executive Councillor approved the recommendation.

Conflicts of interest declared by the Executive Councillor (and any dispensations granted)

Not applicable.

12/82/SR Local Government Resource Review - Business Rates Retention Pooling Options

Matter for Decision:

To decide whether to support the proposed 'Growing Cambridgeshire' pooling scheme.

The report presented coverage of updated information since the publication of the September 2012 MTS, where recommendations were required.

Decision of the Leader:

- i. Agreed to support the proposed 'Growing Cambridgeshire' pooling scheme, subject to scheme details requiring consensus decision-making.
- ii. Delegated responsibility to the Chief Executive, through Cambridgeshire County Council as lead authority, to engage with DCLG on the final detail of the proposed pooling scheme and to submit the final proposal in time for the 19 October deadline.

Reason for the Decision:

As set out in the Officer's report.

Any Alternative Options Considered and Rejected:

Not applicable.

Scrutiny Considerations:

The Committee received a report from the Director of Resources regarding the Local Government Resource Review - Business Rates Retention: Pooling Options.

Councillor Bick reminded the committee that when the matter was last considered in July, they had expressed a preference for pooling. Councillor Bick further stated that he was now content with the proposals on how the pooled resources would be used.

Councillor Bick confirmed that the strategic investment pot would involve a large sum of money. Concerns had previously been raised about how much leverage individual members authorities would have over the spending of this shared resource. It had now been agreed that a consensus would be needed. Paragraph 5.1 of the draft proposal would be re-worded to reflect this requirement.

Councillor Herbert asked for an assurance on the openness and transparency of decision regarding the new spending structures. The Chief Executive confirmed that the decision making body would meet in public.

Members suggested the recommendations were not clear and suggested the following amendments.

The Leader is asked to:

- ~~Decide whether~~ To support the proposed 'Growing Cambridgeshire' pooling scheme.
- ~~In the event that the Leader decides to support the scheme,~~ To delegate responsibility to the Chief Executive, through Cambridgeshire County Council as lead authority, to engage with DCLG on the final detail of the proposed pooling scheme and to submit the final proposal in time for the 19 October deadline.

The amendments were agreed unanimously.

The Committee resolved unanimously to endorse the amended recommendations subject to the additional wording to paragraph 5.1 of the draft proposal regarding the requirement for consensual decisions.

The Executive Councillor approved the amended recommendations.

Conflicts of interest declared by the Executive Councillor (and any dispensations granted)

Not applicable.

12/83/SR District Heating Scheme

Matter for Decision:

Cambridge has limited options on how it can demonstrate low carbon leadership and stimulate significant reductions in carbon emissions within the built up city. Recent studies have shown that a Joint Venture between the City Council and the University of Cambridge and using the Local Authorities ability to prudentially borrow could create an economically viable combined heat and power (CHP) operation that will deliver return on investment producing a new income stream, reduce carbon emissions and protect parts of the Cambridge community against significant future energy price increases.

It is proposed that further work is undertaken in collaboration with the University of Cambridge, with the potential to draw down on available funding from the Intelligent Energy Europe programme and LCDI.

Decision of the Leader:

- i. Agreed to support the City Council's continued involvement in the Cambridge District Heating project subject to the approach set out in this report;
- ii. Agreed to delegate authority to the Director of Environment to make a final decision on the Intelligent Energy Europe 'opt out' issue as set out in paragraphs 3.4 and 3.5 of the report following consultation with the Leader and Executive Councillor for Strategy, Chair and Opposition Spokespersons.

Reason for the Decision:

As set out in the Officer's report.

Any Alternative Options Considered and Rejected:

Not applicable.

Scrutiny Considerations:

The Committee received a report from the Director of Environment regarding the project to investigate the potential of Implementing District Heating in Cambridge City Centre.

Councillor Herbert suggested that overall this was a good idea and asked for more information on the funding. The Director of Environment stated that, subject to the proposal being agreed, a bid for funding would be included in the budget setting report.

Concerns were raised about the lack of a suitable location. The Senior Sustainability Officer confirmed that consultancy firm AECOM had been commissioned to assess the suitability of a range of sites. If no single site were identified, it would be possible to split in infrastructure over two sites. There would be an additional cost associated with a split site.

The split between the University and Colleges was discussed. The officers confirmed that the University was a partner to the project and the Colleges were potential customers. Both form important components of the project. Currently five colleges had expressed an interest and there was a potential to extend this to other colleges, or other bodies, once the core proposal was established.

Councillor Bick welcomed the project and an opportunity for like-minded bodies to work together. Learning from this project would be used to inform future schemes and had a potential for domestic applications.

The Committee resolved unanimously to endorse the recommendations.

The Executive Councillor approved the recommendation.

Conflicts of interest declared by the Executive Councillor (and any dispensations granted)

Not applicable.

12/84/SR Review of Streetlife Anti-Social Behaviour

Matter for Decision:

The report reviewed the profile of street based anti-social behaviour in Cambridge City; the current approach to support and enforcement; and suggested areas where policy and practice should be reviewed.

The Leader and Executive Councillor for Housing were jointly asked to note of the review of street-based anti-social behaviour, the services and enforcement measures in place to address problematic behaviour, and to agree to hold three multi-agency workshops.

Decision of the Leader and the Executive Councillor for Housing:

The Leader and the Executive Councillor for Housing jointly:

- i. Noted the review of street-based anti-social behaviour and the services and enforcement measures in place to address problematic behaviour;
- ii. Agreed to hold three multi-agency workshops, open to all Cambridge City Councillors, on the topic areas proposed in section 5 of the officer's report.

Reason for the Decision:

As set out in the Officer's report.

Any Alternative Options Considered and Rejected:

Not applicable.

Scrutiny Considerations:

The Committee received a report from the Director of Customer and Community Services regarding the Review of Street-life Anti-social Behaviour.

Members questioned why the overall numbers of rough sleepers remained consistent while the profile had shifted towards higher numbers with a local connection. The Director of Customer and Community Services stated the reasons behind this were complex and would be further investigated.

Concerns were raised over the safety of rough sleepers. Officers reported that violent incidents were few and appeared to be opportunistic rather than targeted. The Police were praised for the way they handled such incidents.

Daytime indoor provision and wet centres were discussed. Concerns were raised about what such provision would achieve and members were not supportive of an approach that would merely “tidy up” the streets. Members agreed that any solutions must be outcome focused. Members requested comparative national data to be included in future reports.

Improved use of licensing powers was suggested as a way of resolving some of the problems associated with street-life. Cumulative Impact Zone powers had achieved some results. It was further suggested that members of the public were not aware of the powers to request a review of a premises license. Councillor Bick confirmed that the licensing dimension would be covered in the workshops.

The Committee resolved unanimously to endorse the recommendations.

Both the Leader and Executive Councillor Housing approved the recommendations.

Conflicts of interest declared by the Executive Councillor (and any dispensations granted)

Not applicable.

12/85/SR General Debts Write Off

The Committee received a report from the Director of Resources regarding the General Debts Write Off relating to the Folk Festival debt.

Councillor Herbert stated that in his view this item had been poorly titled on the agenda and that not enough notice had been given to allow full debate of the issues or to inform the public of the decision. The Director of Resources stated that the write off item was a standard agenda item and had been on the Forward Plan for the required period.

Councillor Herbert suggested that the Council's money had been asset stripped in 2009 and insufficient effort had gone into tracing it and the Council had not conducted an independent inquiry using Price, Waterhouse and Cooper. Writing off the money would send the wrong message and would suggest the matter was closed.

The Chief Executive stated that Price, Waterhouse and Cooper had been part of the Members Inquiry that reported in 2009. It was inaccurate to say insufficient effort had gone into chasing the debt. Advice had been taken and the Council had been diligent in its pursuit of the money using the avenues open to it. However, the latest advice was that further expenditure on pursuit of the debt was unlikely to yield any return.

The Head of Legal Services stated that civil action against the directors was planned for November. Should any funds come to light by this action, they could still be pursued.

Councillor Bick concluded that all members wanted the return of the money. However, a judgement needed to be made regarding spending more to pursue the lost funds. The advice given by professionals was to write the money off. This was a technical accounting measure. The case could be re-opened in the future, should there be any possibility of recovering any of the funds.

The Committee resolved by 4 votes to 4 and Chair's casting vote to endorse the recommendations.

The Executive Councillor approved the recommendation.

Conflicts of interest declared by the Executive Councillor (and any dispensations granted)

Not applicable.

The meeting ended at 8.40 pm

CHAIR

Agenda Item 5a

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

City Council Appointment to the Horizons Board

Decision of:	Councillor Bick, Leader of the Council		
Reference:	12/URGENCY/S&R/03		
Date of decision:	06.12.12	Recorded on:	06.12.12
Decision Type:	Non Key Decision		
Matter for Decision:	City Council Appointment to the Horizons Board		
Why the decision had to be made (and any alternative options):	The next general meeting of Cambridgeshire Horizons has been set for 12 December 2012. Councillor Reid has resigned as the city council's member of the Horizons Board.		
The Executive Councillor's decision(s):	<ul style="list-style-type: none">• To appoint Councillor Bick to the Horizons Board		
Reasons for the decision:	As above		
Scrutiny consideration:	The Chair and Spokesperson of the Strategy and Resources Scrutiny Committee were consulted prior to the action being authorised.		
Report:	A briefing note detailing the background and financial considerations is attached.		
Conflicts of interest:	N/A		
Comments:	None received		

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Briefing Note: City Council Appointment to the Horizons Board

Cambridgeshire Horizons was set up in 2004 as a not-for-profit company (local delivery vehicle) to co-ordinate the growth of Cambridgeshire, not least to secure funding for necessary capital projects and infrastructure.

Cambridge City Council and the other local authorities in the county were founder members of Cambridgeshire Horizons and each council appoints a councillor to the Horizons Board. Councillor Reid has been the Board Member for the city council since 2009.

Following the withdrawal of government funding for local delivery vehicles, Cambridgeshire Horizons was wound down as a staffed organisation in September 2011. A number of arrangements were put in place prior to its winding down.

1. Most of Cambridgeshire Horizons' residual capital funding was allocated to growth-related, legacy projects. Over its years of operation, Cambridgeshire Horizons invested £20.5 million in the Cambridge Southern Fringe that will be returned over time for re-use related to housing growth in Cambridgeshire. Cambridgeshire Horizons is therefore an unstaffed 'money box' and its accounts are managed by Cambridgeshire County Council.

2. The Horizons Board in June 2011 agreed that Cambridgeshire Horizons should still exist as a legal entity to receive returning investments and loans, with the local authority founder members determining its use in future in accordance with the aims of the company.

3. The Horizons Board in September 2011 agreed that the new Horizons Board (consisting of local authority members only) should meet once a year on a regular basis, even through the dormant years, to review the status of the investments made by the Company. This would be an ordinary Board meeting and not an Annual General Meeting. The Company Secretary would make available a short report on an annual basis regarding the Investment account.

The next general meeting of Cambridgeshire Horizons has been set for 12 December 2012. Councillor Reid has resigned as the city council's member of the Horizons Board. It is recommended that the City Council appoint Councillor Bick as her replacement.

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To: Executive Councillor for Customer Services and Resources: Councillor Julie Smith
Report by: Director of Resources
Relevant scrutiny committee: Strategy & Resources 21/1/2013
Scrutiny Committee
Wards affected: All Wards

RECOMMENDATION TO EXTEND THE CURRENT COUNCIL BANK CONTRACT
Not a Key Decision

1. Executive summary

The Council's main bank contract (officially called the money transmission contract) covers provision of the Council's bank accounts, branch facilities, access to bullion centres, electronic payment and collection facilities and the provision of management information for treasury management and cashflow purposes along with access to a relationship manager and customer service centre.

This contract is currently run by HSBC Bank plc. The contract was let with effect from 1 April 2008 under an ESPO framework contract, for an initial period of five years, with an option to extend the contract for a period or periods together totalling no more than 3 years. The award of contract was made following evaluation of two tenders submitted to the Council, by the Co-operative Bank and HSBC. It is estimated that the charges under this contract will be approximately £33,000 in the current financial year.

The initial five year contract period will expire on 31 March 2013. Whilst considering options for extension of this contract, HSBC, in discussions with the Council, has indicated its willingness to freeze the current tariffs for the duration of any extended period.

Executive Councillor approval is required to extend this contract for more than one year.

2. Recommendations

The Executive Councillor is recommended:

To approve the extension of the current Money Transmission contract for a period of three years and to authorise the Director of Resources to conclude the necessary contractual arrangements.

3. Background

In March 2011 in preparation for consideration of the options in relation to the Money Transmission Contract at the end of the initial period, the Council commissioned an independent review, by Focus on Banking, of the HSBC contract. The initial review concluded that our contract rates were favourable and we should seek to extend the contract with minimal tariff increases from March 2013 for at least 1 year.

A further review and benchmarking exercise by Focus on Banking was commissioned during the current year and their report, received in October 2012. The analysis was based on actual transaction and financial data for the financial year 2011/12, and concluded that:

- The Council's current contract is very competitive and any new tender is unlikely to return such competitive rates.
- A tender at the current time would be likely to attract interest from only The Co-operative, HSBC and Barclays banks. (Of these only HSBC and Barclays are on the Council's Counterparty list, the Co-operative Bank does not meet Sector's minimum credit rating requirements.)
- The Council should seek and would be likely to be able to extend its current contract on existing terms or with minimal tariff increases.

By extending the contract for three years the Council will be able to continue to take advantage of the favourable rates under the contract for as long as possible.

Should the Council not opt to extend, costs to the authority of a re-tendering process, would be incurred. Significant costs would also be involved in changing banks, including the obvious ones such as amending billing and other documentation/stationery and communicating with customers. In addition it would be likely that additional staffing resources and costs would be incurred in re-writing current interfaces with the Council's financial management systems; these enable uploading of data to facilitate efficient bank reconciliation and treasury management functions to be carried out.

Over the period of the contract to date, regular review meetings have been held with our HSBC Commercial Account Manager. These meetings provide an opportunity to discuss the services provided, raise any issues of concern, learn about developments or improvements to the services offered and to alert the bank to significant events, such as the banking arrangements relating to Self-Financing for the Housing Revenue Account.

The relationship built up with the bank's representatives has been excellent, there have been no major issues of concern and the contract has run smoothly. In addition, the Council has benefited over the period of the contract from improvements in service, particularly relating to the availability of electronic data and services.

4. Implications

(a) Financial Implications

Based on the initial contract evaluation the annual cost was broadly broken down as follows:

Type	Annual Charge
Money Transmission Services	£34,000
BACS / CHAPS	£8,000
Internet Banking	£2,000
Annual Total	£44,000

The Focus on Banking benchmarking work demonstrated that over the period of the contract the composition of the council's transactions has moved away from being cash based to more electronic payments being received / made. This has had the effect of changing the bank charges, as shown below:

Type	Annual Charge
Money Transmission services	£16,000
BACS / CHAPS	£14,000
Internet Banking	£3,000
2011/12	£33,000

The savings made have been reflected in a reduction of the corporate bank charges budget.

The benchmarking exercise carried out by Focus on Banking indicated that, taking into account the cost of change, this annual charge is below the likely costs that would result from a new contract, therefore extending the current contract would be preferable.

The latest Focus on Banking benchmarking report indicated that the Council could expect to pay between £38,000 and £52,000 per annum if the contract was to be re-tendered, in addition to the cost of changing banks if HSBC were not the successful bidder.

The tariff freeze offered by HSBC would allow the Council to continue paying approximately £33,000 per annum for the next three years.

(b) Staffing Implications (if not covered in Consultations Section)

None identified

(c) Equal Opportunities Implications

An Equality Impact Assessment has not been undertaken in relation to this recommendation as it proposes a continuation of the current service.

(d) Environmental Implications

None identified.

(e) Procurement

The contract extension is in line with the current provisions of the contract.

(f) Consultation and communication

None required if contract remains in place.

(g) Community Safety

No implications identified.

5. Background papers

These background papers were used in the preparation of this report:

Focus on Banking (Review of Banking Arrangements) March 2011

Focus on Banking, (Benchmark of HSBC Banking Costs) October 2012

6. Appendices

None

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name:	Stephen Bevis
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Author's Email:	stephen.bevis@cambridge.gov.uk



To: Cllr. Tim Bick, Executive Councillor for Strategy
Report by: Liz Bisset, Director of Customer and Community Services
Relevant scrutiny committee: Strategy and Resources Scrutiny Committee
Wards affected: All Wards

Cambridge Community Safety Partnership Plan Update 2013/14

Not a Key Decision

1. Executive summary

- 1.1 In order to keep the Cambridge Community Safety Plan current it is updated on an annual basis following production of a Strategic Assessment. The updated draft plan for 2013/14 is attached as Appendix A. The full [Strategic Assessment 2012](#) can be viewed on the Council website.
- 1.2 The recommendations within the Strategic Assessment were discussed at the Community Safety Partnership annual development day in July and at their meeting in September 2012. The recommendations were considered within the context of the roles of individual partners, taking account of the additional value that each organisation could contribute to the potential priorities. The new Community Safety Priorities for 2013/14 are set out in section 3.1 of this report.
- 1.3 The Executive Councillor is asked to consider the plan and endorse the chosen priorities. Any comments made or amendments requested by the Scrutiny Committee will be included in a new draft and discussed by the Community Safety Partnership Board at their meeting of 5th February before a final plan is produced and published on 31 March 2013.

2. Recommendations

The Executive Councillor is recommended to:

- 2.1 Endorse the proposed priorities and amendments to the Community Safety Plan agreed by the Community Safety Partnership and set out in section 3.1.

3. Background

- 3.1 Cambridge Community Safety Partnership developed a new Plan in April 2011. That plan has been updated for 2013/14 following a Strategic Assessment by the County Research Team. The Partnership Board considered the recommendations in the Strategic Assessment and following discussion at their development day in July and the public meeting in September agreed the following priorities 2013/14:
- Alcohol related violent crime
 - Anti-social behaviour
 - Responding to emerging trends of victim based acquisitive crime

The amendments to the current priorities are:

Reducing alcohol related violent crime

The Strategic Assessment outlines that much of the violent crime occurs in the centre of the city and is related to the night time economy. Both residents and the large 'transient community' in Cambridge such as students, tourists and visitors can be equally affected by this crime. Therefore The Partnership has agreed to retain this priority.

Reducing anti-social behaviour (ASB)

The Strategic Assessment identified anti-social behaviour as being of continuing importance to the public. The street life community were identified as a group that cause a significant amount of anti-social behaviour and who feature as both offenders and victims, due their vulnerabilities. This has prompted the Partnership to place an emphasis on anti-social behaviour linked to alcohol, drug abuse and mental ill-health.

Responding to emerging trends of victim based acquisitive crime

The Strategic Assessment outlines a number of victim based crime types, such as theft from person, theft of pedal cycle and personal robbery where seasonality and issues unique to Cambridge can have an impact. In recognition of the impact that these crimes can have on the victim and the need to respond dynamically to address and manage these crimes. The Partnership has adopted this priority.

Reducing repeat victims of domestic violence

Reducing re-offending

The Partnership considered the vast amount of work being carried out in these areas at a County level and agreed to track and support that work at a local level.

7. Implications

- 7.1 Financial** – It is not yet clear what Partnership funding will be available for 2013/14 if any. However, a spend plan for projects to support the priorities is being developed and will be presented to the Police and Crime Commissioner for consideration.
- 7.2 Staff** – Posts dependent on Community Safety funding may be affected.
- 7.3 Equal Opportunities** – An EQIA was carried out on the original Community Safety Plan 2011/2014 and this will be revisited as part of the development of this update.
- 7.4 Procurement** – None
- 7.5 Environmental** - None
- 7.6 Consultation and Communication** – All partner members in the Cambridge Community Safety Partnership were consulted on the priorities and the format for the Plan. The process leading to the production of the Strategic Assessment included consultation with stakeholders and inclusion of community safety issues raised at Area Committees.
- 7.7 Community Safety** – as per the report. This is fulfilling a statutory duty for the City Council.

8. Background papers

These background papers were used in the preparation of this report:
[Cambridge Community Safety Plan 2011/14 \(update 2012/13\)](#)
[Cambridge Strategic Assessment 2012](#)

9. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name: Lynda Kilkelly, Safer Communities Manager.
Author's Phone Number: 01223-457045
Author's Email: Lynda.Kilkelly@cambridge.gov.uk

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CAMBRIDGE COMMUNITY SAFETY PLAN 2011-14

**YEAR THREE
(1ST APRIL 2013 – 31ST MARCH 2014)**

Cambridge Community Safety Partnership Community Safety Plan 2011-14

Year Three (2013/2014 Update)

Foreword from Cambridge Community Safety Partnership Board Members

The Cambridge Community Safety Partnership (CSP) brings together a number of agencies and organisations concerned with tackling and reducing crime and anti-social behaviour in Cambridge. Organisations, like the City Council and the police, are statutory members, but voluntary groups and businesses are also represented and play an important role.

Our key role is to understand the kind of community safety issues Cambridge is experiencing; decide which of these are the most important to deal with; and then decide what actions we can take collectively; adding value to the day-to-day work undertaken by our individual agencies and organisations.

We detail these actions in our Community Safety Plan. The current [Community Safety Plan](#) was written in early 2011 and runs for three years until 2014, after which we will look at everything afresh. In the meantime, in a quickly changing environment, we need to continue to check the current plan to make sure it is on track and to make sure that the priorities we set originally are still relevant for the different communities within Cambridge. To help us do this we commission an annual Strategic Assessment. This Strategic Assessment looks at, and seeks to understand, the range of detailed information that exists about crime, disorder, substance abuse and other community safety matters affecting Cambridge. In the light of this information the assessment makes recommendations about how best to keep the Community Safety Plan on track.

In producing our plan we have been mindful of the election of the Police and Crime Commissioner in November 2012 and the requirement to 'have regard' to the priorities that will be established by the commissioner in their plan. For this reason the [Victim and Offender Needs Assessment 2012](#), which was commissioned by the Police Authority, has been used to inform the Strategic Assessment.

Having considered the [2012 Strategic Assessment](#), we have decided that two of the priorities will remain broadly the same for 2013/14 but with a change of emphasis on what will be the focus for the Cambridge CSP this year. We have also decided to add a new priority around a number of acquisitive crimes types that have particular impact on victims. The 2013/14 priorities will be:

- alcohol-related violent crime;
- anti-social behaviour;
- responding to emerging trends of victim based acquisitive crime

It was agreed that the Cambridge CSP would track and support County led work in the following areas:

- domestic violence; and
- re-offending.

This update to the Plan will provide details on the current priorities and discuss new issues for the Cambridge CSP in the year ahead.



Board Members of Cambridge Community Safety Partnership

- Cambridge City Council *Liz Bisset*
- Cambridge City Council *Cllr. Tim Bick*
- Cambridge Council for Voluntary Service *Mark Freeman*
- Cambridgeshire and Peterborough Probation Trust *Baden Gooch*
- Cambridgeshire Constabulary *Neil Sloan*
- Cambridgeshire County Council *Sarah Ferguson*
- Cambridgeshire Fire and Rescue Service *Andy Tucker*
- NHS Cambridgeshire *Inger O'Meara*

DRAFT

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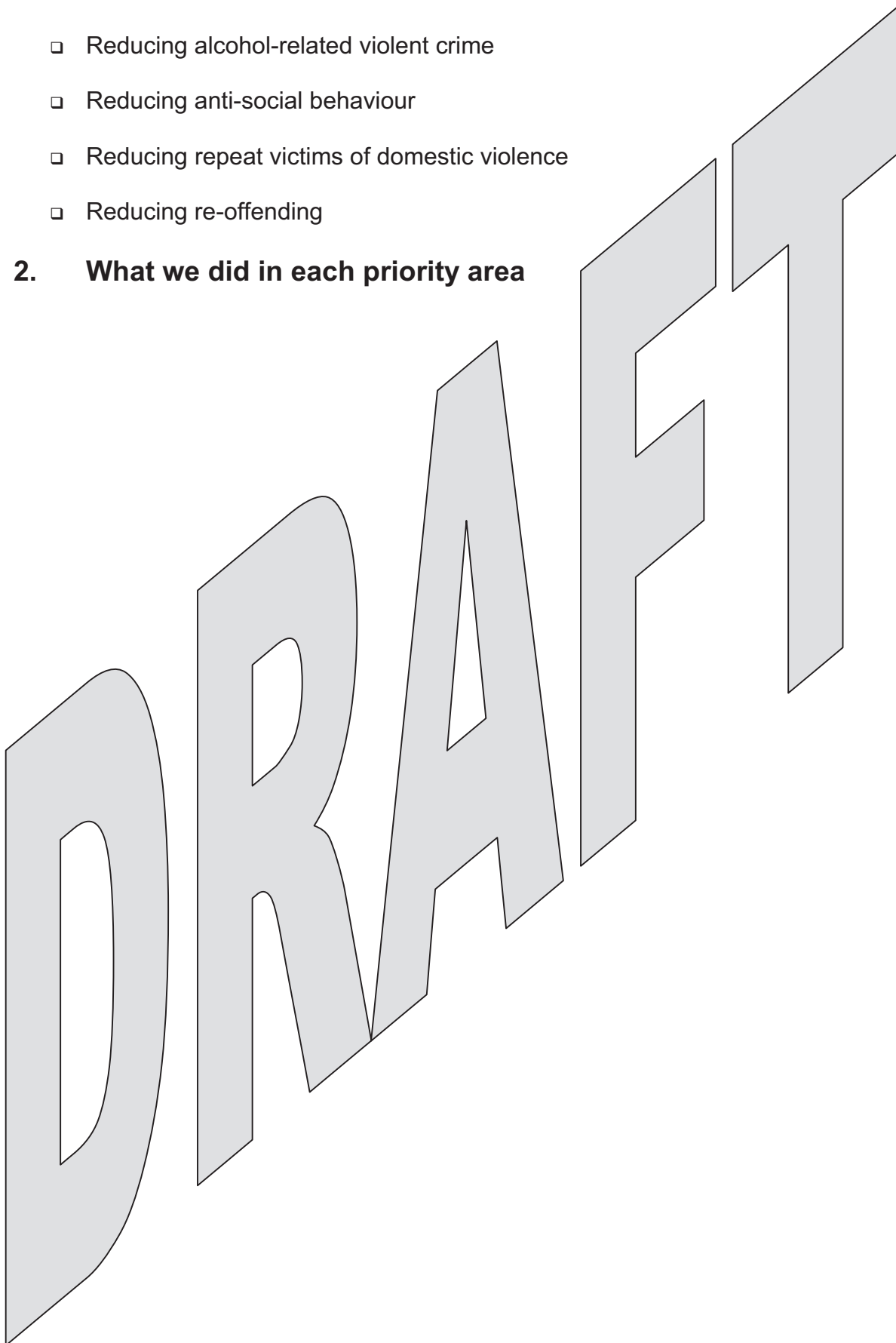
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1. Achievements in 2012/13

- ❑ Reducing alcohol-related violent crime
- ❑ Reducing anti-social behaviour
- ❑ Reducing repeat victims of domestic violence
- ❑ Reducing re-offending

2. What we did in each priority area



3. Community Safety Plan: Year Three (2013/2014 Update)

This section tells you more about our priorities. We look at why these were chosen in the first place, why they are relevant, and how we see the issues in the third year of our three-year plan.

The three priorities are:

- ❑ reducing alcohol-related violent crime;
- ❑ reducing anti-social behaviour;
- ❑ responding to emerging trends of victim based acquisitive crime.

We will also track and support the county wide work on domestic abuse and Integrated Offender Management.

How were these priorities chosen?

The starting point for choosing our priorities for the future was commissioning the [2012 Strategic Assessment](#). The Community Safety Partnership Board discussed its findings in detail at a workshop in July 2012. The Board looked in particular at the problems we could tackle best by all the agencies working together.

The Strategic Assessment took as its theme 'transient communities' in the city and how best they can be supported. Maintaining a safe nightlife / night-time economy was seen as fundamental to ensuring the safety of students as well as tourists and other visitors to the city. Many anti-social behaviour problems could be linked to people who misuse alcohol or drugs and/or who suffer from mental ill-health so this was recommended as a priority. A number of types of acquisitive crime were also identified as being of concern so a further priority was put forward regarding these.

For each of the three priorities, the lead officer produces an annual action plan detailing the specific work that will be undertaken throughout the year. The lead officer also produces a quarterly update. Like other Cambridge CSP papers, these reports are open public documents and are available on the [Cambridge CSP webpage](#).

Priority 1: Reducing alcohol related violent crime

Why is this priority being continued?

The 2012 Strategic Assessment identifies that police recorded all violent crime in Cambridge between August 2011 and July 2012 had reduced by 18.2 percent, compared to the same period in the preceding year. This equates to 439 less offences. Also, police recorded violence against the person has reduced by 19.3 percent over the same period and reflects 420 less victims of this form of crime. However, the trend in terms of recorded admissions to Addenbrooke's Accident and Emergency for assaults is less certain and remains constant with the three year average rather than showing a definite decline.

The Strategic Assessment outlines that much of the violent crime in Cambridge occurs within the city centre in association with the night time economy. Locations in proximity to Market Passage, Sidney Street, Hobson Passage and Downing Street are all identified and are in close proximity to higher concentrations of licensed premises which support the city's night time economy.

The Cambridge CSP recognises the personal impact that violent crime has upon the victim and often the long term effect this type of crime can have on the victim, their family, the community and impact upon emergency and treatment services. The Strategic Assessment outlines how 'transient communities' such as students, tourists and visitors can be affected by this crime in the same way in which city residents can and therefore the Cambridge CSP retains alcohol related violent crime as a priority with a focus upon the city centre but with a proactive view to any emerging issues that occur across the city.

What do we aim to do?

We aim to:

- ❑ Maintain the embedded and strong partnership working of the Alcohol Related Violent Crime (ARVC) Task Group. This group will continue to focus on violent crime directly linked to the consumption of alcohol and retain its proactive and forward looking approach.
- ❑ Create a safe and secure environment for those who live in Cambridge, those who visit and those who work in the city by using the groups understanding of city events in tandem with national events or celebrations and ensure that such events are peaceful and enjoyed by all.
- ❑ Adopt a stronger emphasis towards prevention and enhanced partnership working so to deliver education in relation to the negative consequences of excessive alcohol consumption.

Delivery

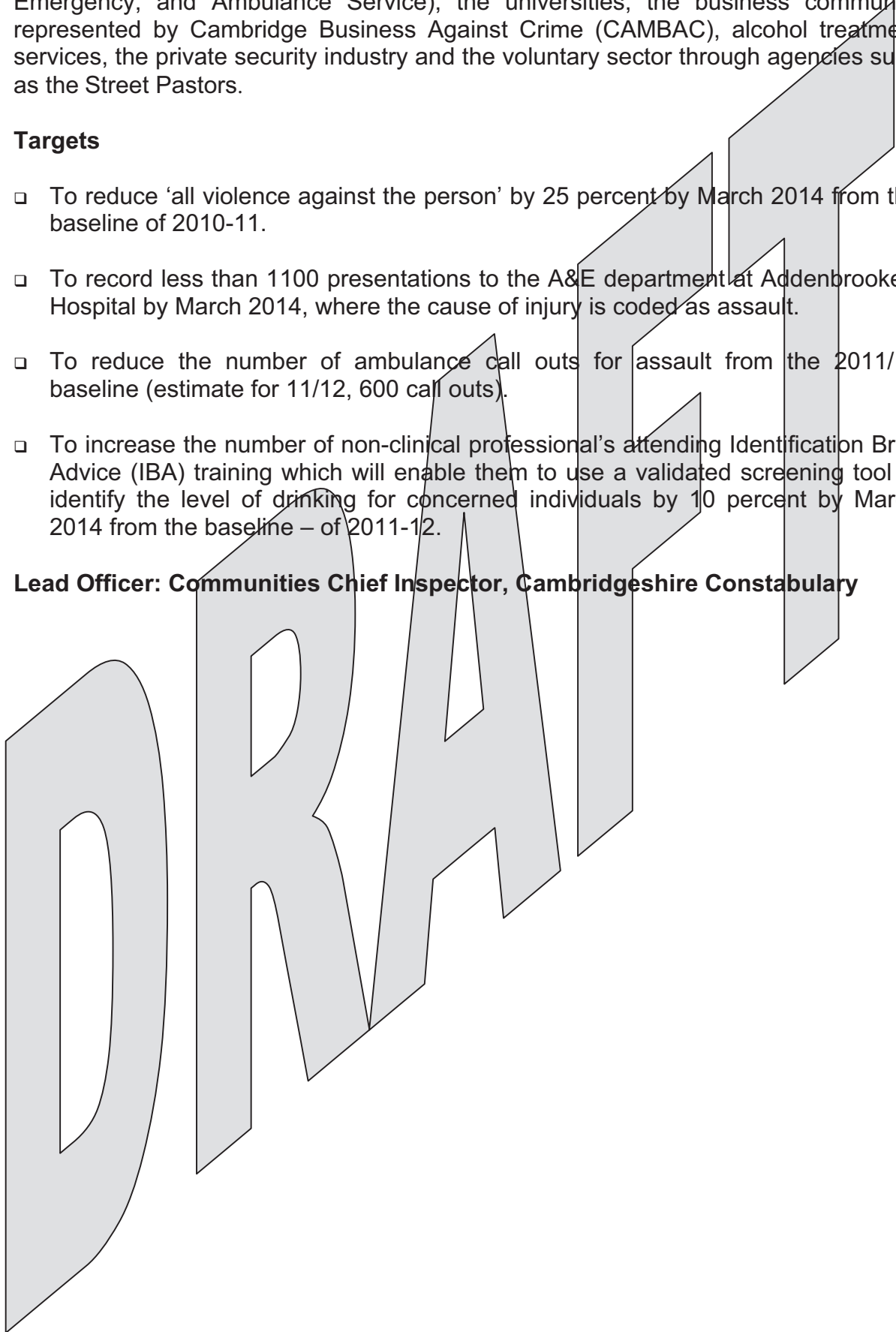
This priority will be managed by the ARVC Task Group under the guidance of the priority lead. The membership of the ARVC Task Group is reflective of the nature of violent crime in the city and comprises individuals and agencies that have the

professional capacity to deliver against the priority. The ARVC Task Group includes representatives from the police, the city council, the health service (Accident and Emergency, and Ambulance Service), the universities, the business community represented by Cambridge Business Against Crime (CAMBAC), alcohol treatment services, the private security industry and the voluntary sector through agencies such as the Street Pastors.

Targets

- ❑ To reduce 'all violence against the person' by 25 percent by March 2014 from the baseline of 2010-11.
- ❑ To record less than 1100 presentations to the A&E department at Addenbrooke's Hospital by March 2014, where the cause of injury is coded as assault.
- ❑ To reduce the number of ambulance call outs for assault from the 2011/12 baseline (estimate for 11/12, 600 call outs).
- ❑ To increase the number of non-clinical professional's attending Identification Brief Advice (IBA) training which will enable them to use a validated screening tool to identify the level of drinking for concerned individuals by 10 percent by March 2014 from the baseline – of 2011-12.

Lead Officer: Communities Chief Inspector, Cambridgeshire Constabulary



Priority 2: Reducing anti-social behaviour (ASB)

We will be focusing on anti-social behaviour linked to people who misuse alcohol or drugs and/or who suffer from mental ill-health.

Why is this priority being continued?

The 2012 Strategic Assessment identifies anti-social behaviour as being of continuing importance to the public. It points out that general and alcohol related anti-social behaviour are among the most frequently raised issues by city residents at local committee meetings. These issues are also commonly found within the anti-social behaviour caseload of the City Council. The kind of behaviour that the public report and want us to tackle is drunken and rowdy behaviour including fighting, shouting and swearing, obstructing and accosting people in the street, using intimidating behaviour or abusive language.

The 2012 Strategic Assessment also identified the street life community as being a group which included both offenders and victims. They were also evident as a group that cause a significant amount of anti-social behaviour and who include individuals with dual dependency on alcohol and drugs. They are a group that are characterised by low life expectancy and poor physical health and a significant number have mental health problems.

Whilst police recorded incidents of anti-social behaviour have reduced over the past year the complexity of the issues surrounding ASB within the general and the streetlife community has prompted the Cambridge CSP to place an emphasis on ASB linked to alcohol, drugs and mental ill-health.

What do we aim to do?

We aim to continue our focus on vulnerable victims and offenders whilst effectively reducing incidents of anti-social behaviour in neighbourhoods and among the street life community, ensuring that an environment is created where everyone who lives, works or visits Cambridge is free from harassment or intimidation by the behaviour of others.

We intend to do this by:

- Building on the recent [City Council review](#) of street based anti-social behaviour, we will use multi-agency and cross political party workshops to examine the impact of current services and identify gaps in:
 - the management of individuals in the streetlife community with alcohol, drug and mental ill health issues; and
 - the management of the trends emerging in streetlife issues.
- Looking at how to best use the new powers proposed in the Government White paper 'Putting Victims First, more effective responses to anti-social behaviour'.

- ❑ Developing the City Neighbourhood Resolution panels to give victims a better say in the solutions to anti-social behaviour that they have suffered.

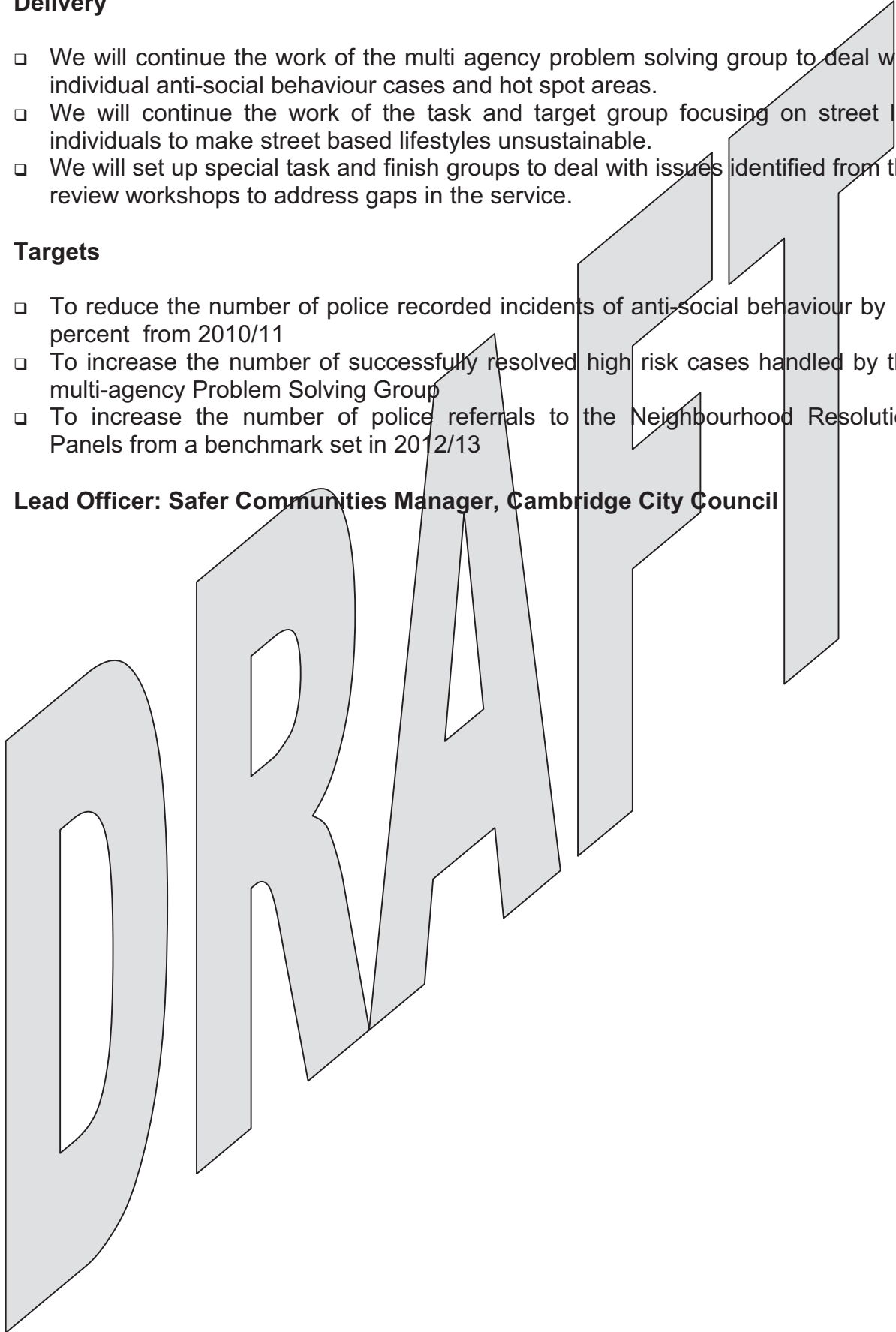
Delivery

- ❑ We will continue the work of the multi agency problem solving group to deal with individual anti-social behaviour cases and hot spot areas.
- ❑ We will continue the work of the task and target group focusing on street life individuals to make street based lifestyles unsustainable.
- ❑ We will set up special task and finish groups to deal with issues identified from the review workshops to address gaps in the service.

Targets

- ❑ To reduce the number of police recorded incidents of anti-social behaviour by 10 percent from 2010/11
- ❑ To increase the number of successfully resolved high risk cases handled by the multi-agency Problem Solving Group
- ❑ To increase the number of police referrals to the Neighbourhood Resolution Panels from a benchmark set in 2012/13

Lead Officer: Safer Communities Manager, Cambridge City Council



Priority 3: Responding to emerging trends of victim based acquisitive crime.

Why is this priority being adopted?

The Strategic Assessment outlines a number of victim based crime types, such as theft from person, theft of pedal cycle and personal robbery that have previously been issues for the Cambridge CSP. The Strategic Assessment also articulates where particular crime types can be expected to rise or spike as illustrated by the calendar of community safety issues. This calendar highlights how elements of seasonality and issues unique to Cambridge can impact on particular crime types.

Recognising that through the year particular crimes have the capacity to increase or spike it is important that the Cambridge CSP identifies and responds to those acquisitive crime types that have the most dramatic impact on victims, be those the residents of Cambridge, others identified as transient communities such as students within the city or tourists and visitors. For the purpose of this priority victim based acquisitive crime will include personal robbery, dwelling burglary, theft from motor vehicle, theft of pedal cycle and theft from person.

Whilst the Strategic Assessment indicates that there have been reductions in these crime types over the past year the adoption of this priority is recognition that these have a detrimental impact on the victim and require a dynamic partnership based response to mitigate and manage them.

What do we aim to do?

We aim to:

- ❑ Identify emerging trends in relation to victim based crime in Cambridge at the earliest stage.
- ❑ Dynamically respond as a partnership to identified emerging victim based crime trends so to swiftly mitigate the on going risk to the victim of such crime.
- ❑ Use the professional knowledge within the Cambridge CSP and understanding of the calendar of community safety issues to be forward thinking and take a preventative approach in advance of any anticipated rise in victim based crime.

Delivery

To deliver against this priority the Cambridge CSP will:

- ❑ Track, monitor and evaluate victim based crime trends on a daily, weekly and monthly basis so to spot any emerging trends at the earliest opportunity.
- ❑ Will draw together all appropriate Cambridge CSP resources, when required, in order to deliver the appropriate tactical response to an emergence of a particular type of victim based crime.
- ❑ Create bespoke Task and Finish groups to work in partnership on longer term or more complex victim based crime issues, with focus on longer term prevention and reduction.

Targets

- ❑ To reduce serious acquisitive crime (dwelling burglary, vehicle crime and personal robbery) by 7 percent for 2013/2014 compared to the baseline of 2011/2012.
- ❑ To reduce theft from person by 5 percent for 2013/2014 compared to the baseline of 2012/2013.
- ❑ To reduce theft of pedal cycles by 5 percent for 2013/2014 compared to the baseline of 2012/2013.

Lead Officer: Communities Chief Inspector, Cambridgeshire Constabulary

DRAFT

Paragraphs on tracking and supporting DV and IOM

Contact us

Any comments or queries on this draft Year Three (2013/14) version of the Community Safety Plan, should be addressed to:

**Partnership Support Officer
Cambridge Community Safety Partnership
Safer Communities Section
Cambridge City Council
PO Box 700
Cambridge
CB1 0JH**

Telephone: 01223 457808

Email: safer.communities@cambridge.gov.uk

Web: www.cambridge.gov.uk





To: Strategy and Resources Scrutiny Committee
Report by: The Head of Corporate Strategy
Relevant scrutiny committee: STRATEGY AND RESOURCES 21 January 2013
Wards affected: All Wards

UPDATE ON STRATEGIC PARTNERSHIPS AND OUR INVOLVEMENT

Non- Key Decision

1. Executive summary

- 1.1 The Leader of the Council attends the Greater Cambridge Greater Peterborough Enterprise Partnership (LEP), the residual Board of Cambridgeshire Horizons and the Cambridge Community Safety Partnership. This report gives scrutiny members a feel for the direction these partnerships are moving in and their developing priorities. It is part of a commitment given in the Council's "Principles of Partnership Working" that the Council's lead member in each partnership provide his or her scrutiny committee with an annual account of their work.
- 1.2 The Cambridge and South Cambridgeshire Local Strategic Partnership held its final meeting in March 2012. This paper shows how any outstanding issues have been dealt with and how the residual reward grant, held on its behalf, has recently been allocated.

2. Recommendations

- 2.1 The Leader is recommended to:
 - a) Continue to work with the partnerships (LEP and Cambridge Community Safety Partnership) to ensure that the strategic issues affecting Cambridge and matters of concern to Cambridge citizens are responded to. This includes maintaining the economic success of our area, whilst respecting its unique character, and continuing to address and prevent incidents of anti-social behaviour and crime.

3. Overview

- 3.1 Strategic partnerships in the county have begun to settle after a radical shake up that took place following the end of Cambridgeshire's Local Area Agreement and in response to national legislative and policy changes and a drive towards more efficient ways of working.
- 3.2 The new partnerships covering the county and beyond, on the whole, involve representatives of district councils, to keep their Boards to a manageable size. District Councillors are more likely to be involved in locality arrangements, which will form part of the partnerships network, to inform the partnerships decisions and carry out some local action and commissioning.
- 3.2 The strategic partnerships that are covered in this paper include:
- **Greater Cambridge Greater Peterborough Enterprise Partnership (LEP)**
 - **Cambridgeshire Horizons**
 - **Cambridge Community Safety Partnership**
 - **Cambridge and South Cambridge Local Strategic Partnership: Use of residual reward grant**
- 3.4 The Council's "Principles of Partnership Working" are intended to help guide our participation and provide aims that we wish to see achieved. The partnerships we are involved with should deliver benefits to local people and help achieve our vision for our communities. The principles also commit the Council's lead member within the partnership to providing an annual report giving an account of the work of the partnership to their scrutiny committee and for officers, where necessary, to bring 'in principle' decisions back through the City Council's own decision making and scrutiny processes to be confirmed (or otherwise). It is likely, therefore, that scrutiny committees may have discussed the work of partnerships more than once in a given year, depending on their work.
- 3.5 There are other significant partnerships that the Council is involved with, outside of the partnerships referred to in section 3.2, which will be the subject of other reports. These include: Cambridgeshire's **Shadow Health and Wellbeing Board** and its locality body, the Cambridge Local Health Partnership, Cambridgeshire's **Children's Trust** and its locality body, Cambridge and South Cambridgeshire Area Partnership, and, and the **Cambridgeshire and Peterborough Waste Partnership (RECAP)**.

4. Greater Cambridge Greater Peterborough Enterprise Partnership

4.1 Local Enterprise Partnerships are intended to play a central role in:

- Determining local economic priorities;
- Driving economic growth and the creation of local jobs; and,
- Delivering Government objectives for economic growth and decentralisation.

4.2 The Greater Cambridge Greater Peterborough Local Enterprise Partnership (“the LEP”) was formed in September 2010. It’s goal is: *“to create an economy with 100,000 major businesses and create 160,000 new jobs by 2025, in an internationally significant low carbon, knowledge-based economy balanced wherever possible with advanced manufacturing and services.”*

4.3 The LEP is based on the economic areas of Cambridge and Peterborough, alongside neighbouring market towns and communities, together with Rutland, West Norfolk and King’s Lynn. In August 2011, the LEP was awarded £220,500 from a Start Up Fund (90% of its total bid) to allow it to put core operational capacity in place, before becoming ultimately self-sustaining. The Council, along with each of the other partners, has agreed to provide £7,000 per annum to support the administrative costs of the LEP. The LEP has indicated that they may request more in future years.

4.4 The LEP has four areas of focus, each of which has a work-stream. The work-streams for 2012/13 are:

- Creating employment opportunities;
- Employer-led skills provision;
- Enterprise and innovation;
- Unlocking our growth potential; and
- Investment for growth.

4.5 The main actions for delivering the work-streams are highlighted in the LEP’s One-Year Operational Plan (2012/13), shown in Appendix 1. The LEP has been successful in putting in place an Enterprise Zone at Alconbury Airfield in Huntingdonshire and investing the LEP’s share of the Government’s Growing Places Funding in infrastructure projects that create employment and improving the market profile of the area.

4.6 Targets for next year include: creating 500 new jobs at Alconbury Enterprise Zone; doubling inward investment enquiries in 2013/14 (compared to 2011/12 levels), to lever in an additional £26 million of

additional investment from the £15.5 million of Growing Places Fund loans and grants, and: to identify and obtain £20 million in new investment that can be committed to priorities within the action plan by 2015.

- 4.7 A LEP economic strategy and action plan is due to be launched shortly. This is intended to identify key economic priorities and actions the will help unlock the growth potential of the area.
- 4.8 The Government has recently invited a partnership, involving the LEP and local authorities in the Cambridge City-region area, to take part in the second wave of City Deal negotiations. A City Deal could give more funding and powers to the local authorities to support infrastructure and enhance quality of life locally. Cambridge will be one of 20 locations selected to bid for the new status.

5. Cambridgeshire Horizons

- 5.1 Cambridgeshire Horizons was wound down as a staffed organisation in September 2011 following the withdrawal of government funding. Prior to this the Horizons Board had agreed that Cambridgeshire Horizons should continue to exist as a legal entity to receive returning investments and loans, with the local authority founding members determining its use in the future in accordance with the aims of the company.
- 5.2 Most of Cambridgeshire Horizons' residual capital funding was allocated to growth-related, legacy projects. Over its years of operation, Cambridgeshire Horizons invested £20.5 million in the Cambridge Southern Fringe that will be returned over time for re-use related to housing growth in Cambridgeshire. The county council's finance officers are monitoring these investments. Cambridgeshire Horizons is therefore an unstaffed 'money box' and its accounts are managed by Cambridgeshire County Council.
- 5.3 The funding should return to the partnership over the next 13 years, together with interest on loans and "uplift" in equity. The local authorities will determine the use of this money in the future, in accordance with the aims of the company, which will remain as an un-staffed 'money box' entity supervised by a new Board.
- 5.4 The new Cambridgeshire Horizons Board (consisting of local authority members only) will meet once a year, even through the dormant years when funding has not been returned, to review the status of the investments made by the Company. The first meeting of this new Board took place on 12 December 2012. It was reported at this

meeting that all loans and investments were on course to repay as expected. Monitoring of these loans and investments will continue and will be reported annually to the Cambridgeshire Horizons Board. The agenda and papers for this meeting will be made available on the Council's website.

6. Cambridge Community Safety Partnership

6.1 The Cambridge Community Safety Partnership involves a number of agencies concerned with tackling and reducing crime and antisocial behaviour in Cambridge. The partnership's main task is to understand the community safety issues Cambridge is facing; decide where additional work should be carried out; and then decide what actions can be taken collectively, adding value to the day-to-day work undertaken by the individual agencies. These actions are detailed in a document called the Community Safety Plan, which runs for three years. The current plan started on 1 April 2011.

6.2 Each year, the Community Safety Plan is subjected to an annual review. The review of the first year, between 1 April and 31 March, showed the projects that were funded by the partnership during the first year and whether they and other initiatives were successful in reducing crime and anti-social behaviour.

6.3 When the review is carried out the opportunity is taken to check that the plans priorities are still relevant using a Strategic Assessment. This result in a slightly different emphasis for the 4 priorities in the second-year of the plan (2012-2013). A paper, also on this agenda, shows progress with second year actions in more detail. The priorities for the second-year are:

- a. **Reducing alcohol-related violent crime** – the removal of the words “in the city centre” allows flexibility when problems are identified in areas other than Market ward.
- b. **Reducing anti-social behaviour** – the focus last year on ASB occurring in the same area or to the same people has been expanded now to cover a broader range of interventions, though there will be continued work with vulnerable people and closer working with communities, via ASB issues raised at Area Committees.
- c. **Reducing repeat victims of domestic violence** – though essentially unchanged from last year, the focus will be on working with young people to prevent domestic violence.
- d. **Reducing re-offending** – this priority will continue whilst the Integrated Offender Management scheme beds in and builds on initial successes.

- 6.4 The Council also operates the Safer City grant scheme. The purpose of this scheme is to provide community groups with small grants up to £5,000 in order to help reduce crime, the fear of crime and anti-social behaviour. This has been allocated through area committees this year. Area Committees also consider Neighbourhood Policing Priorities, which form part of the Police's responsibilities to consult local people, understand, and respond to very local issues.
- 6.5 Sir Graham Bright was elected as the Police and Crime Commissioner for Cambridgeshire on 15 November 2012 and took up the post on 22 November 2012. Police and crime commissioners will take over the responsibilities of the Police Authority, holding local police forces to account and provide a link between the police and local people.
- 6.6 The Police and Crime Commissioner will:
- Be responsible for appointing the local Police Chief Constable and hold him/her to account
 - Determine local policing priorities, publish an annual Policing Plan, set a local precept and force budget
 - Have the power to make community safety grants
 - Have control of all central government funding that currently goes to the Community Safety Partnerships; including Base Command Unit funding, DIP funding and Safer and Stronger Communities Funding.
 - The PCC will be able to commission services from Community Safety Partnerships and other local providers.
- 6.7 A newly formed Police and Crime Panel will hold the Commissioner to account and scrutinise his/her decisions. Each local authority within a force area will be required to send an elected member to the Panel. It is likely that this Member will be the portfolio holder for community safety matters or, alternatively, the lead scrutiny member. The Panel will have the power of veto over the appointment, suspension and dismissal of a Police Chief Constable and over the policing budget.
- 6.8 With the introduction of the Police and Crime Commissioner local Community Safety Partnerships may need to respond to requests for reports or discuss areas of concern raised by the Police and Crime Commissioner. There will be a reciprocal duty to cooperate. If two or more Community Safety Partnerships wish to merge, the Police and Crime Commissioner can approve the merger. However, the Police and Crime Commissioner cannot request partnerships to merge. The Cambridge Community Safety Partnership will continue to give

account to Strategy and Resources Scrutiny Committee and the Leader.

- 6.9 Community Safety Partnership plans in the future will continue to have a local focus but must have regard to the Local Policing Plan, set out by the Police and Crime Commissioner. This is the same position with respect to the plans of others, such as the Cambridgeshire Children's Trust, that cover community safety issues.
- 6.10 Funding from the Home Office, which currently goes to Community Safety Partnerships, will in the future go directly to the Police and Crime Commissioner, who can choose to commission a Community Safety Partnership or others to deliver community safety work. Over recent years Safer and Stronger Communities funding has been steadily reducing and would be presently worth about £23,000 for our area. Cambridge Community Safety Partnership has been developing its work programme by bending the mainstream work of partners and so is not dependent on this funding to achieve its aims.

7. Cambridge and South Cambridgeshire Local Strategic Partnership ("LSP")

- 7.1 At its meeting on 12 March 2012 the LSP agreed that the Local Strategic Partnership had completed its work and that it was now a matter for other local partnerships to build on the solid foundation that it had provided and to take partnership working in the districts forward.
- 7.2 One important matter that was raised on 12 March was the need to ensure that the voice of voluntary and community sector partners wasn't diminished as a result of the conclusion of the LSP. It was agreed all three Councils would continue to have regular dialogue in the form of "update" briefings with the sector and to support an annual event, where the voluntary and community sector could provide a report on the state of the sector, highlight opportunities for joint working and to identify how the sector could best move forward. This event took place on 13 November 2012, at which the district chief executives attend. Two "update" briefings have taken place.
- 7.3 Before the LSP was dissolved it asked Cambridgeshire Community Foundation (CCF) to administer and distribute the remaining balance of its Reward Grant, standing at £100,000. A Service Level Agreement with CCF was prepared setting out the way this should be done. The LSP said it would like the grant to be focused on reducing inequalities across its area (Cambridge and South Cambridgeshire) and for preference to be given to projects covering the following areas:

- Improving the employability of local people, especially young people, helping them to move into sustainable work
- Assisting older people to continue to live in their homes and maintain their independence for as long as possible
- Targeting work with disadvantaged communities, where people are living on low incomes or vulnerable because of age, disability or other characteristics

7.4 A Panel consisting of some former members of the LSP and local authority representatives was set up to oversee the allocation process and to give guidance to CCF in its administration of the grant. The allocation was to be over two rounds, the first closing at the end of April and the second closing at the end of September. The Panel met on 23 May 2012 to determine the bids that would be funded taking into account recommendations given by CCF. At this time £36,255 was allocated. The Panel met again on 27 November to agree further bids for funding. A table outlining the progress of supported, first rounds bids, and bids submitted in the second round are shown in Appendix 2. Decisions about second round bids had not been confirmed at the time of writing this report.

8. Implications

(a) Financial Implications

The LEP is responsible for drawing down significant levels of resources to improve infrastructure to support the growth of Cambridge. The City Council does have interdependencies with the partnership and could face additional pressures if some fail to deliver or redirect resources. The advent of the Police and Crime Commissioner could divert some funding away from the Cambridge Community Safety Partnership. Cambridgeshire Community Foundation (CCF) has been managing Reward Grant on behalf of the former LSP. The funding has been given to CCF to allocate over 2 rounds to reduce financial risk to the Councils.

(b) Staffing Implications (if not covered in Consultations Section)

(c) Equal Opportunities Implications

The LEP will identify ways of involving all communities, including those who are more disadvantaged. Emphasis will be on providing training and other measures to move people back into work. The Community Safety Partnership also looks at the impact of crime and anti-social behaviour on vulnerable groups of people, who often suffer disproportionately to other groups. Vulnerable groups of people are the target for Reward Grant.

- (d) **Environmental Implications**
Business models that promote low carbon use and improve the sustainability of developments will be supported by the LEP.
- (e) **Procurement**
The partnerships are likely to procure or commission services to achieve their aims
- (f) **Consultation**
The individual bidding streams will specify the groups of people to be consulted, especially where targeted work is required.
- (g) **Community Safety**
To improve community safety is the purpose of the Cambridge Community Safety Partnership.

9. Background papers

These background papers were used in the preparation of this report:

- Papers about the LEP used in the compilation of this report can be found here: <http://www.yourlocalenterprisepartnership.co.uk/>
- Papers for Cambridgeshire Horizons Board, 12 December 2012, Cambridgeshire County Council, Update on the Cambridgeshire Horizons Rolling Fund Investments.
- Papers about the Cambridge Community Safety Partnership used in the compilation of this report can be found here: <http://www.cambridge.gov.uk/ccm/content/community-and-living/community-safety/cambridge-community-safety-partnership.en>
- Papers for the Police and Crime Commissioner used in the compilation of this report can be found here: <http://www.cambridgeshire.gov.uk/community/safercommunities/safety/Police+and+Crime+Commissioner.htm>
- The papers showing bids for Reward Grant funding are appended.

10. Appendices

Appended to this report:

Appendix 1. Greater Cambridge Greater Peterborough Enterprise Partnership One-Year Operational Plan (2012/13)

Appendix 2. Projects supported by LSP Reward Grant (2012/13)

9. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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GREATER CAMBRIDGE GREATER PETERBOROUGH LOCAL ENTERPRISE PARTNERSHIP

ONE-YEAR OPERATIONAL PLAN (2012/13)

COLLABORATE – CREATE - CHAMPION

22/05/2012

For enquiries contact:

Glenn Athey

info@yourlocalenterprisepartnership.co.uk

Introduction

Greater Cambridge Greater Peterborough Enterprise Partnership (GCGPEP) is focused on helping to drive forward sustainable economic growth in our area – with local businesses, education providers, voluntary organisations and social enterprises, and the public sector working together to achieve this.

Given the green light by Government on 26th October 2010, following the submission of a bid in September 2010, the Local Enterprise Partnership (LEP) now has a strong business-led Board in place, alongside a small core team.

The LEP is focused on delivering economic growth with a business-led remit to benefit the local area and its community. These changes will happen when we:

- **Collaborate** – with businesses, the social enterprises, the voluntary sector, and public sector to deliver sustainable economic growth
- **Create** – new jobs and the right conditions for enterprise growth including support for existing and innovative funding opportunities and initiatives
- **Champion**– support the commercialisation of our knowledge base to achieve further growth in our key industries, and support our people to gain the skills required by employers

Our goal

Our goal is to create an economy with 100,000 major businesses and create 160,000 new jobs by 2025, in an internationally significant low carbon, knowledge-based economy balanced wherever possible with advanced manufacturing and services.

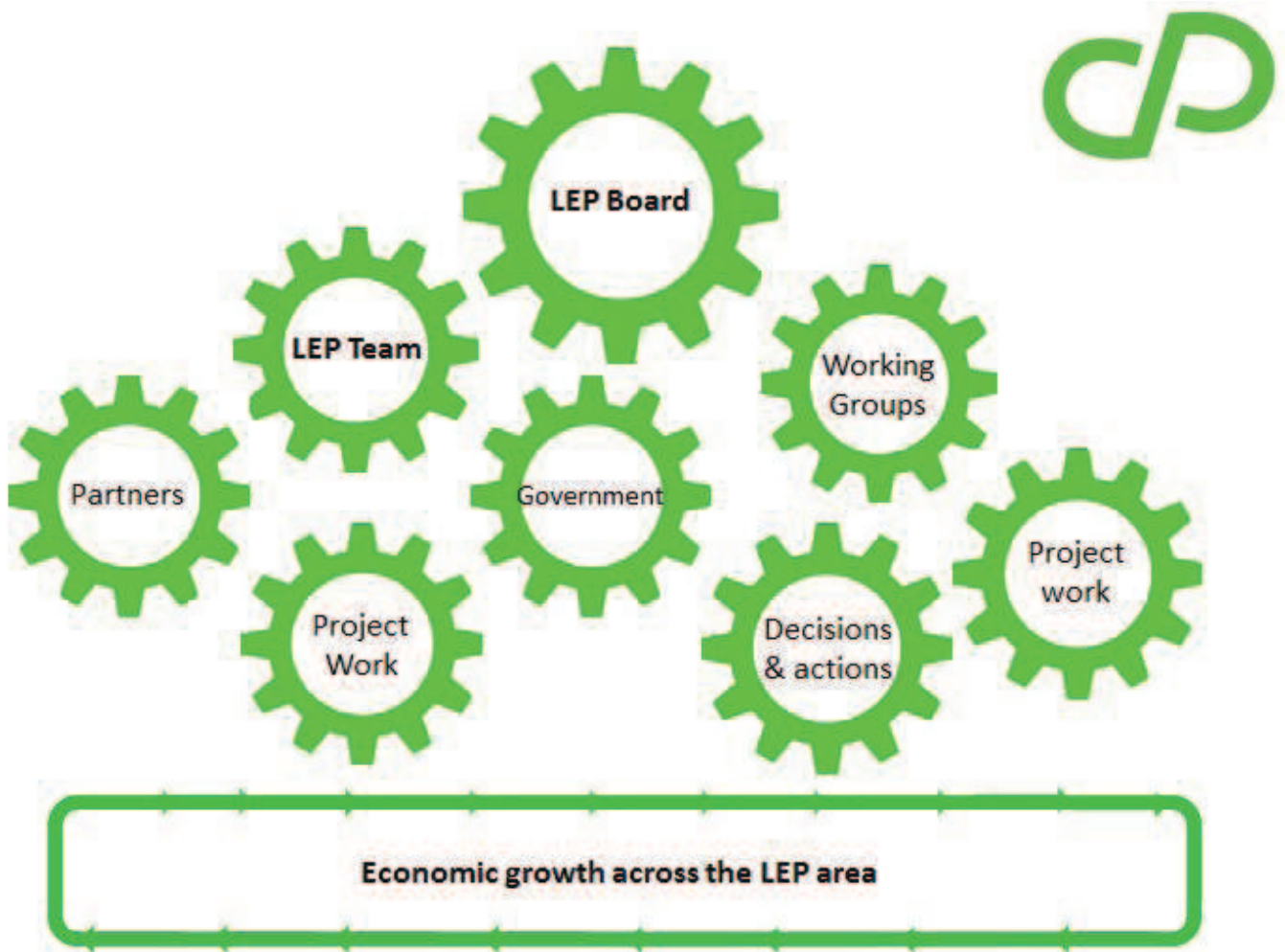
Our strategic areas of focus are:

- Skills and employment
- Strategic economic vision, infrastructure, housing and planning
- Economic development and support for high growth business
- Funding, including EU funding, regional growth funding and private sector funding

This one-year operational plan sets out how we will put in place actions in 2012/13 to begin to deliver these areas of focus. This year, the LEP has five priority work-streams, which are described in more detail in the following pages:

1. Creating employment opportunities;
2. Employer-led skills provision;
3. Enterprise and innovation;
4. Unlocking our growth potential; and
5. Investment for growth.

Working together



The LEP Board comprises 14 members recruited from the local area to provide strategic guidance and challenge to the work of the core LEP team.

Neville Reyner CBE DL – Chair of the Board – Chair of Exemplas Holdings Limited

Professor Mike Thorne PhD – Vice Chancellor of Anglia Ruskin University

Dr Lynn Morgan – CEO of the Arthur Rank Hospice Charity

Allan Arnott OBE – Former Operations Director of Caterpillar’s Industrial Power Systems Division

Professor Sir Richard Friend FRS FREng – Experienced businessman and Cavendish Professor of Physics at the University of Cambridge

Mark Reeve – Managing Director of Chalcroft (Construction), King’s Lynn

Trevor Ellis – Chairman of CS Ellis Groups (Haulage), Rutland

John Bridge OBE – Chief Executive of Cambridgeshire Chambers of Commerce

Cllr Nick Clarke – Leader of Cambridgeshire County Council

Cllr Sian Reid – Leader of Cambridge City Council

Cllr Marco Cereste – Leader of Peterborough City Council

Cllr Terry King – Deputy Leader of Rutland County Council

Cllr Jason Ablewhite – Huntingdonshire District Council

Connecting with the Board are focussed reference groups to help provide insight, support and specialist knowledge to further progress the LEP’s five priority areas:



Each reference group has a LEP Board representative on its group who is responsible for feeding back progress, ideas and suggestions via LEP Board meetings.

Each reference group will be formed to meet specific objectives – some over a short period of time, others on a longer term basis.



Groups in the process of forming

SIIC = Science, Innovation and Industry Council

Progress to date

To date the LEP has made significant progress by: achieving formal recognition by government, appointment of a board, establishment as a non-profit company. The LEP has been able to generate a sense of shared endeavour within its new geography. Securing an Enterprise Zone for Alconbury within a national competition is also a significant achievement. Our discussions at national level have helped to persuade Government to find additional funding for the work of LEPs, such as through the Growing Places Fund.

With the recent appointment of a core team of executive staff, the LEP must now build on the firm foundations that it has established to demonstrating tangible practical progress on a number of key objectives.

DELIVERING GROWTH: OUR FIVE PRIORITY WORKSTREAMS

Summary – GCGPEP's five priority work-streams:

1. Creating employment opportunities
2. Employer-led skills provision
3. Enterprise and innovation
4. Unlocking our growth potential
5. Investment for growth

1. Creating employment opportunities

- Attracting investment and employment to the LEP area – particularly within the Enterprise Zone at Alconbury
- Improving the market profile of the GCGP area to attract investment and enterprise
- Investing our Growing Places Funding in infrastructure projects that create employment

Focus for 2012/13:

- Getting the Enterprise Zone ready for investors and helping secure the first employers and jobs on the site
- Improving the market profile of GCGP to potential investors
- Investing the Growing Places Fund in projects that deliver jobs and growth

Targets

500 new jobs confirmed on the Enterprise Zone at Alconbury in 2013

12,500 jobs unlocked through £15.5 million of Growing Places Fund loans and grants

£26 million of additional investment levered-in from £15.5 million of Growing Places Fund loans and grants

Doubling inward investment enquiries in 2013/14 compared to 2011/12 levels

Actions

Contribute to EZ inward investment marketing plan and activities to be launched in September 2012

Deliver a new LEP website, and support development of the Greater Cambridge Inward Investment website, to enhance the market profile of the GCGP area

2. Employer-led skills provision

- Making a detailed proposition to change the skills funding and commissioning system to enable education and training provision to better meet the needs of local employers
- Working with enterprises, education and training providers and employers to help ensure provision meets the needs of local employers

Focus for 2012/13:

- Understanding the future skills needs of enterprises and alternative approaches to commissioning skills provision
- Finalise and deliver GCGP skills strategy
- Proposition on local skills funding and commissioning delivered to Government and the Skills Funding Agency
- Help enterprises and schools build relationships

Targets

75% of Skills Funding Agency funding aligned to locally agreed priorities by 2015

Actions

Skills strategy delivered by March 2013

New skills funding and commissioning processes in place in 2015

3. Enterprise and innovation

- Identifying the key opportunities for enterprise growth, and the key barriers to enterprise success
- Identifying the major opportunities from innovation, R&D and industry
- Resolving the finance gap for small- and medium- sized enterprises
- Helping make it easier for enterprises and voluntary organisations to access public sector procurement opportunities
- Providing clear guidance on where help, support and finance is available for enterprises

Focus for 2012/13:

- Providing leadership, guidance, and influence via our Science, Innovation and Industry Council
- Providing clear signposting on our website to available sources of enterprise support and to information on procurement opportunities in the public sector
- Working with financial institutions on making it easier for small enterprises to access bank finance
- Developing new approaches to enterprise finance, working with our own potential funding sources, financial institutions, local partners and European funding sources

Targets

Connect with over 200 businesses to provide support, information and opportunities online and offline by September 2013

Identify and work with 10 case-study businesses to document progress and understand barriers to growth and how they are overcome. Publish by October 2013

Actions

Signposting for enterprise support incorporated into our website by September 2012; for public procurement by December 2012

Concordat with financial institutions on simplifying small business access to bank finance by October 2012

4. Unlocking our growth potential

- Identifying our the key economic priorities and actions that will unlock our growth potential
- Identifying the opportunities for, as well as the barriers to, economic growth
- Identifying the priority actions, projects and investments that will unlock growth
- Campaigning on major actions and investments that will unlock growth

Focus for 2012/13:

- GCGP economic strategy and action plan
- Support for local authority partners strategic planning work

Targets

£20 million in new investment committed to major actions identified in the action plan by 2015

Actions

GCGP economic strategy launched in October 2012

GCGP action plan launched in December 2012

Deliver 2 major campaigns on issues or activities that will deliver a major contribution to growth (2 issues to be agreed by board)

5. Investment for growth

- Designing innovative financial instruments that make use of EZ business rates income, and Growing Places Fund allocations and recycled funds
- Exploring new ways of funding infrastructure and enterprise investment
- Developing a 2014-2020 European Funding Programme that meets the needs of the GCGP area

Focus for 2012/13:

- Funding models for infrastructure and enterprise
- Early work collaborating with other LEP areas to inform the 2014-2020 European Programme

Targets

Align European and other funding sources to GCGP priorities, as set out in the economic strategy and action plan

Actions

Formal submission on 2014-2020 European Funding Programmes made to UK Government in February 2013

Funding models for infrastructure and enterprise agreed in 2013

Funding models and priorities for use of Enterprise Zone business rate receipts to be agreed in 2013

Underpinning all of these activities will be a comprehensive communications and engagement campaign to provide businesses, voluntary sector, social enterprise and the public sector with an insight into the work of the LEP, the opportunities our area holds for economic growth and ways in which these groups can work together better in the future.

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Appendix 2. Projects supported by LSP Reward Grant (2012/13)

Progress Report: Round 1 Projects

CCF ID	Applicant	District	Overview of project	F awarded	No. Beneficiaries	Has the project started?	No of people involved?	What has been achieved to date?	Have you encountered any problems?
WEB 45050	Lifecraft	Cambridge and South Cambs	to organise three different excursions which will reflect the various needs and abilities of members.	£1,730	76 Yes	Yes	No	<p>The project, which is to organise three excursions for Lifecraft members, is being delivered on schedule. A Lifecraft volunteer has been involved from the outset, in formulating the application, consulting with members, and delivering the project.</p> <p>The trips/destinations were decided using service-user consultation. 24 members took part in the consultation for the beach trip, with Hunstanton being the chosen destination and 11 people took part in the consultation for the stately home trip, with Burghley House the winning choice. The destination of the third trip, to the Tate Modern, was decided through user consultation prior to applying for this grant.</p> <p>The trip to Hunstanton took place on 24th August. 34 people attended and had the opportunity to have fish and chips by the sea, walk along the beach, and explore the town. Feedback forms for all the planned trips have been designed and distributed to people who attended the Hunstanton trip. The second trip to Burghley House is planned for the 22nd October with 12 places of members available; so far 8 tickets have</p>	<p>only the two exceptions mentioned above. One of these clients has been denied an opportunity by his housing support officer, and the other client will need extra time to develop realisable goals; this is a common difficulty that people with autistic spectrum conditions may have. The project manager is working to guide the client towards a solution.</p> <ul style="list-style-type: none"> Aspire's approach to guiding clients into work is based on a client-centred approach which develops their ability to understand themselves and their options so that they can access appropriate opportunities. This requires the right kind of support in advance of applying for work and on-going support in the workplace. Some of our clients receive support from more than one provider and Aspire may have to spend extra time helping them to achieve and balance differences in approaches and expectations.
WEB 46041	Red2Green	Cambridge and South Cambs	to deliver pre-employment support and training.	£5,000	10 Yes	Yes	12	<p>The project has followed the plan as outlined in our bid to CCF. Every client has an initial assessment of their support needs and functional skills, identifies his or her desired outcomes and develops their 'smart' plans to achieve these. We can now report the following developments for our clients:</p> <ul style="list-style-type: none"> Two clients have progressed from being at home and are now out engaging in meaningful activities, such as 'Make Do and Mend'. They are now working towards getting voluntary work. One client is attending an AAT training course and has started paid Permitted work at Mencap in the finance department. One client is about to start volunteer work at Mencap in the admin department. One client has progressed to a placement at Burwell Print and is also hoping to be placed as a volunteer in an animal charity. One client had an opportunity to do voluntary work but was prevented from doing so by his housing support officer. One client has begun volunteer work at Reboot two days per week. One client has recently joined the project and is now attending interviews for paid employment in administrative work. Three new clients are starting on Stepping Stones pre-employment training. One client will need extra time with the project as he needs to learn to balance his expectations about his 	<p>• In terms of client progress, the project is performing well with only the two exceptions mentioned above. One of these clients has been denied an opportunity by his housing support officer, and the other client will need extra time to develop realisable goals; this is a common difficulty that people with autistic spectrum conditions may have. The project manager is working to guide the client towards a solution.</p> <ul style="list-style-type: none"> Aspire's approach to guiding clients into work is based on a client-centred approach which develops their ability to understand themselves and their options so that they can access appropriate opportunities. This requires the right kind of support in advance of applying for work and on-going support in the workplace. Some of our clients receive support from more than one provider and Aspire may have to spend extra time helping them to achieve and balance differences in approaches and expectations.
WEB 46086	Roundstone Ltd	Cambridge and South Cambs	to continue to provide facilities for art and craft for people with learning disabilities.	£5,000	60 Yes	Yes	60	<p>We started our financial year on 1st September 2012 and the purpose of this grant is to help support our work during the year, ending 31st August 2013.</p> <p>Since the beginning of September we have continued our core work of making art within our four studios. We currently have 62 students registered and are in the process of setting up our forthcoming exhibition; Beside the Seaside. This exhibition is our students' celebration of achievement following the past 4 months work at Rowan when we have had a sea and coast theme.</p> <p>After our exhibition, we are moving on to a theme of Fantasy Creatures between November and February and will be exhibiting the work that is produced at the end of February/ beginning of March.</p> <p>We now have a running theme every four months that provides structure but allows each person freedom to interpret the theme in their own way and use a range of media to produce artwork. The exhibition at the end of the process allows our students to reflect and to feel pride in their achievement through sharing their work with other people. Our students also now maintain portfolios of their work, again providing their</p> <p>Alongside this themed artwork, we continue to work on commissions and speculative artwork to sell during</p>	<p>I don't expect we will encounter any problems.</p>
WEB 45477	Illuminate Community Group	Cambridge City	to offer life coaching to increase confidence and self esteem for 10 individuals.	£1,584	10 Yes	Yes		<p>We have just commenced the project and currently promoting the opportunity. We are sending out application forms to those expressing an interest and talking to those potentially interested to ensure they meet our criteria. The closing date for applications will be 22nd October and we foresee filling all 10 places with ease. On the contrary we will probably need to carry out a filtering exercise, as we suspect we will have more applications than places.</p> <p>The sessions themselves will be held weekly during November, with a view that we wrap up and report back to you early December.</p>	<p>I don't expect we will encounter any problems.</p>
WEB 45881	Cam Sight	South Cambs	to continue to fund the Rural Support Scheme which provides support and services for blind and partially sighted people living in South Cambridgeshire.	£3,784	300 Yes	Yes	300	<p>We have 12 groups running in Cambs city and South Cambs, averaging between 15-20 people per group, each group is supported by 3-4 volunteers.</p> <p>Over the summer 2 groups visited local garden centres, and other groups have been entertained by a variety of speakers and musical entertainment, these have been very well received.</p> <p>We have some further outings planned around Christmas time.</p> <p>We have found that, although the groups asked if we could organise a trip to Thurstford, when it came round to the trip, many people didn't have enough confidence to travel that far, so we will be arranging trips to local venues in the future.</p>	<p>I don't expect we will encounter any problems.</p>

WEB 464572	Cambridge Rape Crisis Centre	Cambridge and South Cams	to provide ten counselling sessions with a qualified and experienced counsellor for 11 women.	£4,710	11	Yes	4	The counselling project has started and is now well underway with 4 women accessing specialist face to face counselling from the project, with 4 more women due to start in the next month. Enabling women whose lives have been affected by rape and sexual violence to access free specialist face to face counselling. Supporting women to explore issues of anger, self-blame, self-harming, isolation, anxiety and depression. Enabling women through an empowerment approach to counselling, to begin to re-build their confidence and recognise their own resourcefulness, reduce fear and isolation and start to work on ways of managing and developing coping strategies that are meaningful and lasting for them. We are however running a little behind the original expected timeline of the project due to a staff absence (please see below under 'Any Issues' section) There are now 4 women regularly attending counselling sessions, with 4 more women due to start in the next month. 2 of the women attending are in receipt of travel expenses without which they would not be able to attend them.	Due to one of our counsellors having to go away unexpectedly over the summer period we were not able to start work with the number of clients we had anticipated but would very much like to continue with the project and be able to offer the service to the women who have been waiting for their counselling to start. We would ask if it would be possible and if you would consider allowing us to continue the project beyond the end date of December 2012, and continue the work until the end of the financial year to enable us to meet the needs of the women waiting for the counselling service who were not able to take up the service at the start of the project due to the staff absence.
WEB 46408	Meadows Children and Family Wing	Cambridge City - North Area	to continue work with disadvantaged families, to update toys and equipment and for an extra Play Worker.	£4,447	2500	Yes	75	The project is going very well with lots of local families already benefitting from our work and support. We have had 14 new children into the After School Clubs and we have, with this funding, been able to purchase lots of table top games and art & craft activities. The stationary budget has been a real help, meaning that we have been able to buy vital resources needed to keep things moving along on an admin side. During the summer holidays we had 61 visits from older siblings – in being able to provide this service to local families in need it means that they have a continuum of service and support throughout the long 6 week summer holiday. We purchased some beautiful goods from Baker Ross to enable us to deliver this quality work with older siblings.	All in all the project is going extremely well. The only slight blip is that we are realising that we ideally need to appoint a paid book keeper to manage our day to day finances. This role is currently being covered by a volunteer and is really proving too much for her to be able to do.
WEB 46458	VoiceAbility	Cambridge and South Cams	to provide one-to-one mentoring and coaching support for people with Autistic Spectrum Disorder.	£5,000	52	Yes	3	The project has really only just started so we are not yet in a position to provide feedback. However, 2 new people have already started their course, another 1 has an interview with Lydia on Monday about joining and we have had lots of interest. We hope all places will be filled by the beginning of November.	N/A
WEB 45398b	Wintercomfort	Cambridge City	to recruit a part-time Cafe Support Worker to provide on the job training to service users.	£5,000	20	Yes	21	We are pleased to report that the new role of Cafe Assistant is proving very successful in the Food4Food Community Cafe. The new role gives Alija, the Cafe Supervisor, more time to prepare and conduct training with the service users. We have developed some new paperwork for trainees to make their training placement worthwhile. It also allows time for more 1-2-1 support and mentoring in the cafe. It has also meant that Alija can attend her level 3 Food hygiene training, and is currently doing the PTLLS course (Preparing to Teach in the Lifelong Learning sector). On Friday 12 October the Cafe had its first year anniversary party. The mayor attended and gave out certificates to 21 trainees who had volunteered their time in the Cafe over the last 12 months. Our trainee of the year who is about to complete an NVQ Level 2 in Food Production and Cooking.	The first recruitment in June was not successful and the person did not pass the probation period. However, a new person, Jane Smyth, was recruited to the post in September and has settled into the post well.

Review of Round 2 Bids: Decisions still to be made (3 December 2012)

CCF ID	Applicant	Project Area	Overview of Project	£ Requested	No. Beneficiaries	Primary Beneficiary Group	Primary Age Range of Beneficiaries	Primary Issue Addressed	Projected benefits & outcomes (as described by the applicant)	£ Recommended	CCF Comments
WEB 46250	Encompass Network	Cambridge and South Cams	to carry out detailed needs analysis of the LGBT community and to then use findings to influence local services and the work of Encompass in the future.	£3,845.13	550	Leshan, Gay, Bi-sexual & Transgender groups	Adults (26 – 65)	Social Inclusion	Increased knowledge how LGBT people are disadvantaged because of their sexual orientation. Improved awareness of how to better target services to meet the needs of vulnerable LGBT communities; develop the services of Encompass Network to best meet the needs of the community & training material to be rolled out across the County; support statutory agencies in implementing the public sector duties of the Equality Act; improve the employability and skills of LGBT people involved in the project; increase the capacity and skills of the LGBT sector; improve communication channels to vulnerable and isolated LGBT people.	£3,845.00	Considered in first round - conditional approval dependent on provision of more detail and a revised budget. Revised budget submitted, Graham Saint to follow up re. project detail.

BIDS RECOMMENDED FOR FUNDING BY CCF

WEBS1428	Forward Gamlingay!	Gamlingay, Waresley, Hatley St George, Potton	to run a group once a week for a group of young carers in this community.	£4,413.00	18	Disadvantaged / Low Income	Children (5 – 12)	Community Support and Development	The young people will have someone to talk to, to verbalise their frustrations in a secure and safe environment will learn new skills. Have support with school work or further education needs. Someone to show them that they too are cared about. specialist Drugs and Alcohol advisers to try to change learned behaviour's and encouraged the young people to make informed decision. They will mix with other young people in a similar position to show that they are not alone. We can also find out if there is any support that the family can receive that they are not already.	£4,413.00	180 young people come to youth group on a weekly basis from Gamlingay and surrounding villages. However the young carers don't tend to have much in common with the other young people and they have identified a need to give them some 1-2-1 support, rather than just coming to play pool. There are 18 young carers who have been coming to the youth group and have already asked for help. The local school has shown an interest and will work with them to monitor changes in attendance, performance, confidence etc, with the aim of keeping them in education as long as possible and changing their outlook on life. Major costs include youth workers and specialist councillors to support the young carers.
WEBS1427	Melbourn Area Youth Development (MAYD)	We will be running 6 courses, 2 each in Melbourn, Cambourne and Bassingbourne	to run 6 training courses to train young people in cycle maintenance and safe cycling.	£5,000.00	36	NEET (Not in Education, Employment or Training)	Young People (13 – 18)	Employment and Labour	Participants receive a 'Velotech' accredited qualification that is well-received by cycle shops taking on apprentices. 9 hours of study are required to receive the bronze award. The course can be continued to silver and gold level and is an excellent way for a young person to gain employment or even start their own business. Inevitably, the young people also develop skills that are vital to the workplace, such as good time-keeping, team-work, commitment, communication skills. We plan to train 6 young people per course over 6 courses. Young people aged 14-18 are identified for the project through local village colleges and children's services referrals. Priority is given to young people who are a) at risk of becoming NEET (to provide them with a practical qualification) and / or b) who are socially isolated and need access to a bike as a means of transport to a place of study or work, or public transport and / or c) who have been identified as needing access to a bike for health related reasons.	£5,000.00	Pilot run with 4 16/17yr old in danger of NEET, with learning difficulties. Officer for NEET in Cambourne referred the boys who all attended the full 6 weeks and have benefited from the skills they learnt, increased confidence and one who got a job while completing the course, now uses his bike to get to and from work. Reduces isolation of living in Melbourn, with poor transport links.
WEBS1900	Open Course, Cadet ACF	Cambourne	towards the purchase of such equipment as cooking stoves, bivouac shelters, roll mats and bergens as well as compasses, map other map reading equipment.	£2,500	30	Children and Young People	Young People (13 – 18)	Community Support and Development	The benefit to all joining cadets is a marked improvement in self confidence and self reliance. The more equipment we can provide, the more cadets can get out into the field and participate in the camps. The Detachment has a diverse membership, however, 60-70% of the cadets come from families that are either single parent or have gone through a period of single parent reliance. 40% come from family backgrounds with little monetary worth, many of which we fund through their cadet careers as they simply cannot afford such things as a pair of boots. We also have a diverse range of ethnicity and strive hard to make sure that they members of the Detachment are fully integrated and learn to work as a team. Many of the cadets are either statemented at school or have regular contact with local social workers. Improved emotional and psychological well-being. People on low incomes with mental health problems will have increased confidence and self-esteem. As a result their behaviour will be more productive and they will find more meaning and purpose in life. They will be able to take care of themselves and others, complete tasks and achieve goals autonomously. They will be able to engage positively and fully with other people, establishing and maintain good relationships.	£2,500.00	Children 12-18yrs work through a progressive skills syllabus (generally over 3yrs). Basic, 1*, through to 4* levels. On completion of 4* level the Cadet reaches Senior Cadet level, which opens opportunities for further courses such as an Instructor Course to become a Master Cadet/instructor and the group becomes self-feeding. Children from all walks of life are members - from single parent families and difficult home lives to stable family backgrounds - the detachment gives them something to enjoy, a family atmosphere and something to work towards.
WEBS3680	The Cog-Wheel Trust	South Cambs	to provide counselling services for people on low incomes experiencing mental health issues.	£1,500.00	70	Disadvantaged / Low Income	Adults (26 – 65)	Counselling / Advice / Mentoring	Improved emotional and psychological well-being. People on low incomes with mental health problems will have increased confidence and self-esteem. As a result their behaviour will be more productive and they will find more meaning and purpose in life. They will be able to take care of themselves and others, complete tasks and achieve goals autonomously. They will be able to engage positively and fully with other people, establishing and maintain good relationships.	£1,500.00	Clients are referred to Cog-Wheel by GP surgeries. Clients are asked to make a contribution, if they can - on average £10 - this amounts to approximately 50% of amount of salary for 2 part-time counsellors, who are paid highly subsidised salaries & volunteering the rest of their time. The aim of the sessions is to stabilise clients' sense of well-being (emotional and psychological) and increase self-confidence and self-esteem so that they may be able to return to work.

Centre 33 WEB53958	Cambridge City - Arbury, Kings Hedges, Abbey and Romsey	to increase skills of 10 young volunteers of RISE and enable them to undertake their first project.	£3,783.70	10	NEET (Not in Education, Employment or Training)	Young Adults (19 – 25)	Community Support and Development	Centre 33 "RISE" will enable 10 hard to reach young people who are NEET and disadvantaged to increase their self confidence, skills and experience leading to improved chances of them successfully moving into education, training or employment.	£3,784.00	RISE is a vision from young people who've been involved at Centre 33. A group of 3 came through with an idea to do something, along with two other individuals, who were then invited to a drop in session to discuss ideas. The young people wanted to change people's perceptions of young people and make a positive impact on society. It is an opportunity for them to act as role models for other NEET individuals, increase employability and they will be able to become part of the local community. An individual learning plan will be created for each person involved, helping them to increase their skills and aspire to be something more. The DVD will be disseminated to local GP surgeries, schools, colleges and health organisations. If the pilot is successful, these 10 young people could then go on to mentor another 10 individuals and so on.
Romsey Mill Trust WEB50821	Cambridge City	to run a course for young adults with high-functioning autistic spectrum conditions for independent life.	£4,910.20	10	People with learning difficulties	Young People (13 – 18)	Education and Training	Up to ten 17-19 year-olds with ASCs will: • Increase their confidence and self-esteem • Develop their ability to live independently and healthily (cooking, cleaning, travelling and money management) • Write a CV • Actively seek employment, training or further education opportunities • Improve their employability through developing social skills including team work, communication, interaction and relationship building • Reduce their isolation and dependence on family or carers.	£4,910.00	Aspire has been running since 2003, through which they have identified a need for continued support for school leavers in their transition into adulthood and decision making about further/higher education or work. 10 young people have been identified through the Aspire team and youth clubs for people with autistic spectrum conditions at Romsey Mill and around Cambridge. Each young person will have a learning development plan created for them & will participate in weekly 12-1 sessions to support work done at fortnightly group sessions.
Freedom Club TimeBank WEB50467	Abbey ward, East Cambridge	to develop cultural exchange activity within the Timebank, the primary focus being language skills.	£1,200.00	25	Local residents	Adults (26 – 65)	Community Support and Development	1) to improve the language skills of participants; 2) to increase positive communication between people of different cultures; 3) to improve community cohesion. It is likely that people who take part in the cultural exchange will become friends and get to know each other better, perhaps introducing each other to their own network of friends.	£1,200.00	Following the success of setting up an informal conversational spanish group amongst Time Bank volunteers earlier this year, and an increasing Polish community in Abbey, they would like to set up a cultural/language exchange group for local residents / Time Bank Volunteers. Coordinator's time to help set up, but once established the groups will take ownership and the costs will taper off.
Cambridge Student Community Action WEB48478	Cambridge City	for project cost funding for our Task Force project which provides practical assistance to residents in Cambridge.	£1,321.00	50	People with general health issues	Seniors (65+)	Other	To provide a wide range of support including gardening, basic DIY, helping a new mum to look after triplets, pushing elderly people round in their wheelchairs, collecting children from school when their parents have been ill, helping elderly people settle into old peoples homes, providing companionship for the elderly and providing young adults, with special needs with a companion to take them out and integrate with the community.	£1,321.00	Task Force has been running for 15-20 years and is based on providing practical help to those who need it. Task Force takes up 15% of overall running costs. Grant would cover this and some new gardening equipment.
FoodCycle (Cambridge) WEB53401	Trumpington, Arbury and Kings Hedges,	to fund ongoing operational and staff costs.	£5,000.00	126	Homeless people	Seniors (65+)	Social Inclusion	1. Food poverty - increase awareness of healthy eating and access to and consumption of fruit and vegetables 2. Social isolation - Homeless people and older people, people will report reduced social isolation, 3. Community Cohesion - Community volunteers will report an increased connection to their communities, a better understanding of others from different backgrounds and cultures and an increased willingness to volunteer more within their communities. 4. Work related skills - Volunteers will have developed better transferable skills relating to the world of work and will have developed greater confidence in their abilities.	£5,000.00	The Cambridge Hub was started in January 2011 with the main focus of supporting local homeless people and over 60s by providing them with a 3 course meal, increasing their fruit and vegetable intake and raising awareness of healthy eating. Communal dining also offers relief from social isolation and breaks down barriers between different groups. Last year there were 126 regular visitors over the year, with 73 volunteers helping with fundraising, collecting food from local supermarkets, cooking etc. They have a £2,500 fundraising targets which the volunteers reached last year through bag packing, university students promoting activities in the local rag etc.

WE852115	Illuminate Community Group	Cambridge City	4 group sessions that will take people through a structured programme of self development.	£2,827	10 Disadvantaged / Low Income	Adults (26 – 65)	Education and Training	Participants will gain tools and skills to sustainably improve their confidence and self belief. They will be more aware of their strengths, what is important to them so as to harness their motivation, have clear aims or goals and a plan to achieve them. They will, through our sessions, make a step change in their personal development and take actions to support this.	£2,827.00	Group sessions for 8-10 adults - will provide a community environment and chance to get to know other people and increase confidence and self esteem. In order to become more sustainable in future they plan to offer paid events/courses for those people who don't meet requirements of free courses and offer sliding scale of subsidy. Contributions would then be put towards other courses for those less well-off. Received a grant of £1,584 in the first round.
WE855061	Women 4 Integration	Cambridge including surrounding areas	to organise a community integrating event	£1,720.00	80 Women	Adults (26 - 65)	Racial and Cultural Integration	The group was established last year in May 12 run by local people for local people. The benefits would include reduction in social isolation and reduce lack of understanding between communities and give each community to share their identity in their own way.	£1,000.00	Discussed the volunteer costs which would essentially be paying the 'volunteers' £10 per hour - reason for payment would be to encourage people to help. At their cultural event in 2012, held at Arbury Community Centre, approximately 60 women and girls attended. Discussed Safeguarding policies, as applicant thought these were not relevant. The budget is based on previous experience of costings, no quotes/research has been done so far towards 2013 prices. Revised budget to include £48 for volunteer expenses rather than £300 to pay for time.
WE852722	Chesterton Parent Group	Chesterton	to sustain and continue the music group for about 50 families each week, for five months.	£1,000.00	70 Families	Early Years (0 – 4)	Social Inclusion	We believe that attending the music group helps children to improve their language and physical development by learning through active singing sessions.	£1,000.00	Focused on providing activities in the Chesterton area for an ethnically diverse group of parents and children who are not able to attend other groups due to cost. They have started to charge a small fee per session for their music group to make the group more sustainable, but rely on other funding to top this up. They do not want to increase the fee too much and decrease the numbers of attendees. Currently charge £2, which is at the upper end of what people in the area can afford. CCF concerned over sustainability and heavy reliance on grants to survive.
WE849974	Cambridgeshire Vietnamese Community	Cambridge City	to hire mini bus and coach to take people out shopping and on cultural trips.	£1,650.00	55 BME groups	Seniors (65+)	Health and Wellbeing	The aim of the organisation is to help those in need to get out of the house, mix with other people and tackle language barriers.	£1,650.00	Group previously relied on County Council funding to run, and therefore following reductions in funding over the last few years, need to find alternative sources of income. The application, as a previous application in 2009, seemed to lack clarity. There are also concerns over their insistence on giving a 'reward' of £10 to each 'volunteer'. Any grant awarded would be on the condition that volunteers claim expenses and are not paid for their time. Will be signposted to CCVS for advice.
WE852836	Lifecraft	Cambridge City: Petersfield and Romsey	to hire a professional filmmaker and roleplayers to create a DVD, providing skill development opportunities for our members in a number of areas.	£7,890.00	500 People with mental health difficulties	Adults (26 – 65)	Health and Wellbeing	Benefits: Provide educational and motivational peer led workshops using 'live' performances to portray experiences of self-stigma. Workshops will provide peer support and safe environment for disclosure, as well as delivering positive approaches to identifying needs and accessing support, services and information. Outcomes: Reduce number of individuals suffering from self-stigma, workshops will enable participants to normalise their experiences; increase self esteem, self-empowerment and eradicate own self-stigma.	£4,840.00	Idea for a DVD has come after a series of consultation events last year and research findings as a way of bringing materials together. Together with a handbook, the aim is to have a toolkit / training DVD addressing self-stigma for other organisations, or for individuals who do not have access to workshops/internet, as much of the information will be available online. Have requested further info re. content of DVD. Received a grant of £1,730 in the first round. Could offer reduced sum e.g. less costs of launch event.

WE84066	The Humanitarian Centre	Cambridge City & South Cambs	to develop employability skills of volunteers.	£5,000.00	30 Children and Young People	Young Adults (19 – 25)	Education and Training	Volunteers who are young people typically between the ages of 20-25 including students at both universities in Cambridge, students with families in Cambridgeshire who come home during the holidays and also sixth form students, will learn soft skills such as time-management, presentation, communication, networking, facilitation and team-work, better equipping the volunteer for applying for jobs.	£2,000.00	<p>The Humanitarian Centre provide opportunities for volunteers and have a strong connection with the student population through continued support from the University. However, this project differs as it would provide a structured programme to build skills with aim of participants finding a volunteer or paid local opportunity within the charity sector. Do not want to adopt Safeguarding Policies.</p> <p>Although their application suggests they would be working with 13 to 18 year olds the applicant has indicated that they do not want to adopt a Child Protection Policy and they will change the age range that they involve - "We are keen for the Young Leader's Programme to extend down to Sixth Formers but having considered the implications of extending it to under 18s we think it is better that to make the programme open to 18-25 year olds. This could include sixth formers if they were already 18 years old during their final year of sixth form and young people who had just completed their A-levels. We do not work with vulnerable adults."</p>
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BIDS NOT RECOMMENDED FOR FUNDING BY CCF

WE84094	The PBC Foundation	Cambridge, Willingham, Over and Sawston	to pay for the production and distribution of four issues of 'The Bear Facts' to our members in Cambridge and South Cambridgeshire, over the course of one year.	£177.50	100 Others	Adults (26 – 65)	Health and Wellbeing	<p>By providing our members with accurate, up-to-date information about PBC, they will gain an important sense of control over their illness, which will enable them to better cope with their condition. Moreover, 'The Bear Facts' fosters a sense of community amongst those affected by the disease, which helps sufferers to overcome crippling feelings of isolation, fear, and despair.</p>	£0.00	<p>National organisation who produce this newsletter for their members across the country. Regional Volunteer Co-ordinator based in Peterborough - writes articles with information on events based in the region. Number of beneficiaries/budget calculated by searching postcodes of members in Cambridge City & South Cambs who receive the magazine. This is a request for a contribution to the production of the magazine.</p>
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To: The Leader and Executive Councillor for Strategy
:Councillor Tim Bick
Report by: Director of Resources
Relevant scrutiny Strategy & Resources Scrutiny 21/01/2013
committee: Committee
Wards affected: All Wards

MID-YEAR TREASURY MANAGEMENT REPORT 2012/13 **Not a key Decision**

1. Executive summary

- 1.1 The purpose of this report is to update the Council on treasury management activity and performance in the first half of 2012/13 in accordance with the Chartered Institute of Public Finance and Accountancy (CIPFA) Treasury Management Code of Practice.
- 1.2 To advise the Council on its treasury management practices as required by the CIPFA Treasury Management Code of Practice.

2. Recommendations

- 2.1 The Executive Councillor is asked to recommend the revised Prudential and Treasury Management Indicators as set out in Appendix 4, incorporating changes as detailed in section 11.

3. Treasury Management Strategy Statement 2012/13

- 3.1 This report and any tables that follow, show the Mid-Year Treasury Management position as at 30th September 2012. Any subsequent amendments will be reflected as part of the Budget Setting Process for 2013/14.
- 3.2 This Council approved the annual Treasury Management Strategy Statement for 2012/13 on 23rd February 2012 and updated it as part of its Medium Term Strategy on 25th October 2012. The Strategy states that this Council will monitor treasury management activity through a mid-year report. This report forms the mid-year monitoring report for

2012/13. Also, as part of this strategy, the Council complies with the provisions of Section 32 of the Local Government Finance Act 1992 to set a balanced budget.

- 3.3 The latest Government guidance, issued by the Department for Communities and Local Government (DCLG), on local authority treasury management states that local authorities should consider the following factors in the order they are stated i.e.

Security – Liquidity – Yield

- 3.4 The Treasury Management Strategy reflects these factors and is explicit that the priority for the Council is the security of its funds. The monthly Treasury Management Position Statements, updating the Executive Member, are structured according to these factors, to demonstrate that they are being considered and addressed operationally.

4. Treasury Management Activity: Security

- 4.1 The Treasury Management Strategy Statement places a high emphasis on the security of the Council's deposits. This is achieved through maintaining a lending list of high quality counterparties, and operating strict limits on the amounts that may be deposited with individual counterparties or groups of counterparties.
- 4.2 This Council approved the list of institutions that the Council can lend to as part of its Treasury Management Strategy Statement.
- 4.3 The counterparty list was based on advice received from the Council's Treasury Management advisors. The list includes only those institutions that have been assessed as having a high credit rating combined with data relating Credit Default Swaps spreads (CDS). CDS data is used to give early warning signs of likely changes in credit ratings.

5. Treasury Management Activity: Liquidity

- 5.1 Once the Council is satisfied that security risk is being managed, the next consideration in treasury management is liquidity. The Council has a number of inflows and outflows every month and it is important that the Council's funds are managed to ensure there is sufficient liquidity when it is required.
- 5.2 During the first half of 2012/13 (to 30th September 2012), cash balances have remained at appropriate levels sufficient to effectively manage the payments that this Council was required to make. This has been

achieved through effective cash management arrangements and utilisation of the Council's HSBC deposit account where appropriate, as it provides the Council with instant access to funds and a reasonable return under the adverse economic conditions (currently 0.30%).

- 5.3 Appendix 3 shows the Council's deposits as at 30th September 2012, of £69.960m. This figure excludes deposits held with Icelandic banks, which are subject to a formal and separate claims procedure.

6. Treasury Management Activity: Yield

- 6.1 Only once security and liquidity have been assessed and the Council has taken all steps to minimise these risks, should yield be a factor. The base rate has remained at 0.50% throughout the financial year to date and our treasury advisor's (Sector) forecast is that it will remain at this rate until at least December 2014, when it will start to rise slowly.
- 6.2 The Debt Management Office (DMO) is still paying 0.25%, regardless of the deposit term. Banks are paying a variety of rates up to approximately 1.75%, depending on the period funds are deposited for.
- 6.3 Interest of £315,000 has been earned on the Council's deposits during the first half year at an average rate of 0.81%. This return compares favourably with the average 7 day London Interbank Offered Rate (LIBOR) of 0.55% as at 30th September 2012. The original budget for interest earned in 2012/13 is £557,000. However, it is anticipated that this level of budget will be over-achieved and will be reviewed and revised as part of the budget process.

7. Treasury Management Practices

- 7.1 The CIPFA Treasury Management Code of Practice requires local authorities to produce and maintain a document of Treasury Management Practices.
- 7.2 The above document is supplemented by a systems document covering Treasury Management procedures, the detail of how to apply the practices for use by officers in their day to day work on treasury management.

8. Economic Update provided by Sector

- 8.1 In order to produce effective forecasting the Council needs to be aware of how the worldwide economy may potentially influence Treasury Management issues. Sector's opinion on the wider global economy is

shown at Appendix 2, and provides an overview of the economic position as at 30th September 2012.

9. Introduction of the Public Works Loans Board (PWLB) Certainty Rate

- 9.1 The Government's 2012 Budget announced that the Government will introduce, in 2012-13, a 0.20% discount on loans from the PWLB under the prudential borrowing regime for those local authorities providing improved information and transparency on their locally-determined long-term borrowing and associated capital spending plans.
- 9.2 Eligibility to this discount rate will be available to English, Scottish and Welsh local authorities operating the CIPFA Prudential Code (such as this Authority) and the discount rate will be available from 1st November 2012 until 31st October 2013 on 'new' borrowing.
- 9.3 Further to this Council's application, the DCLG has approved the Council's eligibility, and therefore we can use the preferential PWLB interest rate during the period highlighted above.

10. Sector's Interest Rate Forecasts

- 10.1 The table below represents a prediction on interest rates as forecast by the Council's Treasury Management advisor (Sector) incorporating the introduction of the PWLB certainty rate from November 2012:

	17.9.12 actual	Nov-12	Dec-12	Mar-13	Jun-13	Sep-13	Dec-13	Mar-14	Jun-14	Sep-14	Dec-14	Mar-15
BANK RATE	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.75
3 month LIBID	0.55	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.60	0.60	0.70	0.80
6 month LIBID	0.85	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.80	0.90	1.00	1.10
12 month LIBID	1.30	1.00	1.00	1.00	1.00	1.00	1.00	1.10	1.10	1.20	1.30	1.30
5 yr PWLB	1.89	1.30*	1.30*	1.30*	1.30*	1.40*	1.60	1.70	1.70	1.80	2.00	2.20
10 yr PWLB	2.91	2.30*	2.30*	2.30*	2.30*	2.40*	2.60	2.70	2.70	2.80	3.00	3.20
25 yr PWLB	4.15	3.50*	3.50*	3.60*	3.60*	3.60*	3.80	3.90	3.90	4.00	4.10	4.30
50 yr PWLB	4.32	3.70*	3.70*	3.80*	3.80*	3.80*	4.00	4.10	4.10	4.20	4.30	4.50

* The above percentages marked, include 0.20% PWLB Certainty Rate discount

- 10.2 Sector's predictions are that base interest rates will not rise until January 2015, at the earliest.

11. Treasury Management Strategy Statement (TMSS) and Annual Investment Strategy update

11.1 The Treasury Management Strategy Statement (TMSS) for 2012/13, was approved by the Council on 23rd February 2012.

11.2 There are no other policy changes to the TMSS (other than the use of Bank Notice Accounts approved by Council on 25th October 2012); the details in this report show the position in the light of the updated economic position and budgetary changes already approved.

11.3 The table below shows the Council's Prudential Indicators for its Authorised, Operational and Capital Financing Requirement limits.

Prudential Indicator 2012/13	Original Budget	Changes since BSR agreed 23/02/2012	Prudential Indicator As at 30/09/2012
	£000	£000	£000
Authorised Limit	250,000	0	250,000
Operational Boundary	213,571	2,806	216,377
Capital Financing Requirement	213,571	2,806	216,377

11.4 The changes from original budget (totalling £2,806k) reflect an amendment of £283k to the Council's internal borrowing requirement, and £2,523k for potential borrowing for the Clay Farm Collaboration Agreement.

12. The Council's Capital Position (Prudential Indicators)

12.1 This section of the report is structured to update:

- the Council's capital expenditure plans;
- how these plans are being financed;

- the impact of the changes in the capital expenditure plans on the prudential indicators and the underlying need to borrow; and
- compliance with the limits in place for borrowing activity.

12.2 Prudential Indicator for Capital Expenditure

This table below shows the revised estimates for capital expenditure and the changes to the capital programme as agreed by Council as part of the Medium Term Strategy on 25th October 2012.

Capital Expenditure	2012/13 Original Estimate	Changes since BSR agreed 23/02/2012	2012/13 Revised Estimate
	£000	£000	£000
General Fund	14,722	2,023	16,745
HRA	21,663	5,384	27,047
Total	36,385	7,407	43,792

12.3 Changes to the Financing of the Capital Programme

The table below draws together the main strategy elements of the capital expenditure plans (above), and the expected financing arrangements of this capital expenditure. The borrowing need, as shown in the table below, will increase the underlying indebtedness of the Council.

Capital Expenditure	2012/13 Original Estimate	Changes since BSR agreed 23/02/2012	2012/13 Revised Estimate
	£'000	£000	£000
General Fund	14,722	2,023	16,745
HRA	21,663	5,384	27,047
Total spend	36,385	7,407	43,792
Financed by:			
Capital receipts	(937)	0	(937)
Other contributions	(35,448)	(4,884)	(40,332)
Total financing	(36,385)	(4,884)	(41,269)
External borrowing need	0	2,523	2,523

12.4 Changes to the Prudential Indicators for the Capital Financing Requirement (CFR), External Debt and the Operational Boundary

The table shows the CFR, which is the underlying external need to incur borrowing for a capital purpose. It also shows the expected debt position over the period. This is termed the Operational Boundary.

12.5 Prudential Indicator – Capital Financing Requirement

The Council is on target to achieve the original forecast Capital Financing Requirement.

12.6 Prudential Indicator – External Debt / the Operational Boundary

The table below details the Council's operational Boundary (the limit which external borrowing is not normally expected to exceed).

Operational Boundary	2012/13 Current Position £000
CFR – non housing	1,629
CFR – housing	214,748
Total CFR	216,377
Net movement in CFR	216,377
Borrowing	216,095
Total estimated external debt as at 31 March 2013	216,095

12.7 Limits to Borrowing Activity

The first key control over the treasury activity is a prudential indicator to ensure that over the medium term, net borrowing (borrowings less deposits) will only be for a capital purpose. Net external borrowing should not, except in the short term, exceed the total of CFR in the preceding year plus the estimates of any additional CFR for 2012/13 and the next two financial years. This allows some flexibility for limited early borrowing for future years. The Council has approved a policy for borrowing in advance of need that will be adhered to if this proves prudent.

Cumulative Net External Debt	2012/13 Original Estimate £000	Changes since BSR agreed 23/02/2012 £000	2012/13 Revised Estimate £000
Gross debt	213,571	2,806	216,377
Less: deposits	32,432	30,778	63,210
Net debt	181,139	(27,972)	153,167

No difficulties are envisaged for the current or future years in complying with this prudential indicator.

- 12.8 A further prudential indicator controls the overall level of borrowing. This is the Authorised Limit that represents the limit beyond which borrowing is prohibited, and needs to be set and revised by Members. It reflects the level of borrowing which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. It is the expected maximum borrowing need with some headroom for unexpected movements. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003.

Authorised limit for external debt	2012/13 Current Position £000
Borrowing	250,000
Total	250,000

Source: Medium Term Strategy Report – 25th October 2012

13. Deposit Portfolio 2012/13

- 13.1 In accordance with the Code, it is the Council's priority to ensure security of capital and liquidity, and to obtain an appropriate level of return that is consistent with the Council's risk appetite. As set out in Section 8, it is a very difficult deposit market in terms of earning the level of interest rates commonly seen in previous decades as rates are very low and in line with the 0.50% Bank Rate. The continuing Eurozone sovereign debt crisis, and its potential impact on banks, prompts a low risk and short-

term strategy. Given this risk averse environment, deposit returns are likely to remain lower.

13.2 The Council held £69.960m of deposits as at 30th September 2012 (£69.380m at 31st March 2012) and the deposit portfolio yield for the first six months of the year is 0.81%. The approved counterparty limits within the Annual Investment Strategy were not breached during the first six months of 2012/13.

13.2 **Deposit Counterparty Criteria**

There have been some changes to the counterparty list since the Medium Term Strategy as agreed by Council on 25th October 2012. These are the introduction of Bank Notice Accounts, which are now ready to use. The use of these accounts has additionally been endorsed by Sector.

13.3 The Council continues to monitor the guidance received from Sector on a daily basis and places deposits in line with their current advice.

13.5 As a result of the heightened uncertainty in financial markets, Sector Treasury are stressing the importance of a cautionary deposit stance, and on a temporary basis, are including in their methodology a restricted duration limit (to a maximum of 3 months) for the majority of institutions. This limit will apply to all institutions on the suggested Sector Credit List with the following exceptions:

- UK Government and related entities such as Local Authorities
- UK semi-nationalised institutions (including Lloyds and RBS).

13.4 During the first half of 2012/13, Moody's Investors Service (one of the three ratings agencies used by Sector) downgraded the ratings of a number of financial institutions, including some semi-nationalised banks. The downgrades do not reflect any deterioration in the financial strength of the banking system or that of the Government. The downgrades have been caused by Moody's reassessment of the support environment in the UK. Fitch has downgraded these institutions as well.

13.5 In line with Sector's current advice, deposits with semi-nationalised banks and local authorities be limited to a maximum of 12 months duration and UK domiciled banks up to 3 months. Santander UK is no longer on our counterparty list, also, in line with Sector's advice.

14. Icelandic Bank Deposits

Heritable

- 14.1 At 30 September 2012 the Council had received distributions totalling £3,036,436, which represented 74.54 pence in the pound of the total claim of £4,072,361.
- 14.2 The above claim is being dealt with as part of the UK legal process.

Landsbanki

- 14.3 At 30 September 2012 the Council had received two distributions for a total of £2,156,842 from the winding-up board in respect of Landsbanki Islands Hf. This equates to approximately 40% of the claim.
- 14.4 However, a further distribution of £301,899 has been received, and combined with the value within paragraph 14.3 above (totalling £2,458,741) represents approximately 48% of the total claim.

15. Other Implications

- (a) Staffing Implications – None identified
- (b) Equal Opportunities Implications – None identified
- (c) Environmental Implications – None identified
- (d) Procurement – None required
- (e) Consultation & Communication – None required
- (f) Community Safety – None identified

16. Background papers

No background papers were used in the preparation of this report.

17. Appendices

Appendix 1 – Glossary of Terms and Abbreviations (included as an additional aid for information);
Appendix 2 – Sector's opinion on global economies - as at 30th September 2012;
Appendix 3 – List of current deposits as at 30th September 2012; and;
Appendix 4 – Treasury Management Performance and Prudential Indicators.

18. Inspection of papers

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Treasury Management – Glossary of Terms and Abbreviations

Term	Definition
Authorised Limit for External Borrowing	Represents a control on the maximum level of external borrowing
Bank Call Accounts	Bank accounts from which deposits can be withdrawn without notice
Bank Notice Accounts	Bank accounts from which deposits can be withdrawn with notice but bearing a higher rate of interest
Capital Expenditure	Expenditure capitalised in accordance with regulations i.e. material expenditure either by Government Directive or on capital assets, such as land and buildings, owned by the Council (as opposed to revenue expenditure which is on day to day items including employees' pay, premises costs and supplies and services)
Capital Financing Requirement	A measure of the Council's underlying borrowing need i.e. it represents the total historical outstanding capital expenditure which has not been paid for from either revenue or capital resources
CIPFA	Chartered Institute of Public Finance and Accountancy
Consumer Price Index (CPI)	Measures changes in the price level of consumer goods and services purchased by households.
Counterparties	Financial Institutions with which funds may be placed
DCLG	Department for Communities & Local Government
ECB	European Central Bank
Gross Domestic Product (GDP)	The value of all goods and services of a country <u>less</u> any value of goods or services used in their creation in a given period of time (it measures the wealth of a country per head of population)
Headroom	Difference between the Authorised Limit for External Borrowing <u>minus</u> total current loans outstanding i.e. the amount available for further approved borrowing
HRA	Housing Revenue Account - a 'ring-fenced' account for local authority housing account where a council acts as landlord
HRA Self-Financing	A new funding regime for the HRA introduced in place of the previous annual subsidy system
Liquidity	A measure of how assets or investments are converted to cash quickly
MCP	Monetary Policy Committee - The Bank of England Committee responsible for setting the UK's bank base rate
Money Market Funds	Investment funds which provide depositors with a spread of risk over a number of financial institutions, on a short or longer term basis
MRP	Minimum Revenue Provision - the amount set aside to repay debt in the future
MRA	Major Repairs Allowance – the HRA budget provision to pay for repairs and maintenance of dwellings
Net Borrowing Requirement	External borrowing <u>less</u> deposits
Operational Boundary	Limit which external borrowing is not normally expected to exceed
PWLB	Public Works Loans Board - an Executive Government Agency of HM Treasury from which local authorities & other prescribed bodies may borrow at favourable interest rates
Retail Price Index (RPI)	As per definition of the Consumer Price Index above, but in addition includes social housing rent increases
Security	A measure of the creditworthiness of a counterparty
Yield	Interest, or rate of return, on an investment

Sector's opinion on global economies - as at 30th September 2012

Economic sentiment, in respect of the prospects for the UK economy to recover swiftly from recession, suffered a major blow in August when the Bank of England substantially lowered its expectations for the speed of recovery and rate of growth over the coming months and materially amended its forecasts for 2012 and 2013. It was noted that the UK economy is heavily influenced by worldwide economic developments, particularly in the Eurozone, and that on-going negative sentiment in that area would inevitably permeate into the UK's economic performance.

With regard to the Eurozone, investor confidence remains weak because successive "rescue packages" have first raised, and then disappointed, market expectations. However, the uncertainty created by the continuing Eurozone debt crisis is having a major effect in undermining business and consumer confidence not only in Europe and the UK, but also in America and the Far East including China.

In the UK, consumer confidence remains very depressed with unemployment concerns, indebtedness and a squeeze on real incomes from high inflation and low pay rises, all taking a toll. Whilst inflation has fallen considerably (Consumer Price Index, or CPI, @ 2.6% in July), UK Gross Domestic Product, or GDP, fell by 0.50% in the quarter to 30 June, the third quarterly fall in succession. This means that the UK's recovery from the initial 2008 recession has been the worst and slowest of any G7 country apart from Italy (G7 = US, Japan, Germany, France, Canada, Italy and UK). It is also the slowest recovery from a recession of any of the five UK recessions since 1930 and total GDP is still 4.50% below its peak in 2008.

This weak recovery has caused social security payments to remain elevated and tax receipts to be depressed. Consequently, the Chancellor's plan to eliminate the annual public sector borrowing deficit has been pushed back further into the future. The Monetary Policy Committee has kept Bank Rate at 0.50% throughout the period while quantitative easing was increased by £50bn to £375bn in July. In addition, in June, the Bank of England and the Government announced schemes to free up banking funds for business and consumers.

On a positive note, despite all the bad news on the economic front, the UK's sovereign debt remains one of the first ports of call for surplus cash to be invested in and gilt yields, prior to the European Central Bank

(ECB) bond buying announcement in early September, were close to zero for periods of five years and not that much higher for ten years.

The outlook for the next six months of 2012/13

The risks in economic forecasts continue unabated from the previous treasury strategy. Concern has been escalating that the Chinese economy is heading for a hard landing, rather than a gentle slowdown, while America is hamstrung by political deadlock that prevents a positive approach to countering weak growth. Whether the presidential election in November (with Barack Obama now under a new presidential term) will remedy this deadlock is up for debate, but urgent action will be required early in 2013 to address the US debt position. However, on 13 September the US Federal Reserve (Central Bank of US) announced an aggressive stimulus programme for the economy with a third round of quantitative easing focused on boosting the stubbornly weak growth in job creation, and this time with no time limit. They also announced that it was unlikely that there would be any increase in interest rates until at least mid 2015.

Eurozone growth will remain weak as austerity programmes in various countries curtail economic recovery. A crunch situation is rapidly developing in Greece as it has failed yet again to achieve deficit reduction targets and so may require yet another (third) bail out. There is the distinct possibility that some of the northern European countries could push for the ejection of Greece from the Eurozone unless its financial prospects improve, which does not seem likely at this juncture. A financial crisis was also rapidly escalating over the situation in Spain. However, in early September the ECB announced that it would purchase unlimited amounts of shorter-term bonds of Eurozone countries that have formally agreed the terms for a bailout. Importantly, this support would be subject to conditions (which have yet to be set) and include supervision from the International Monetary Fund. This resulted in a surge in confidence that the Eurozone has at last put in place the framework for adequate defences to protect the Euro. However, it remains to be seen whether the politicians in charge of Spain and Italy will accept such loss of sovereignty in the light of the verdicts that voters have delivered to the politicians in other peripheral countries that have accepted such supervision and austerity programmes. The Eurozone crisis is therefore far from being resolved as yet. The immediate aftermath of this announcement was a rise in bond yields in safe haven countries, including the UK. Nevertheless, this could prove to be as short lived as previous “solutions” to the Eurozone crisis.

The Bank of England Quarterly Inflation Report in August pushed back the timing of the return to trend growth and also lowered its inflation expectations. Nevertheless, concern remains that the Bank's forecasts of a weaker and delayed robust recovery may still prove to be over optimistic given the world headwinds the UK economy faces. Weak export markets will have negative effects on the economy and consumer expenditure will continue to be depressed due to a focus on paying down debt, negative economic sentiment and job fears. The Coalition Government, meanwhile, is likely to be hampered in promoting growth by the requirement of maintaining austerity measures to tackle the budget deficit.

The overall balance of risks is, therefore, weighted to the downside:

- This Council, therefore, expects low growth in the UK to continue, with Bank Rate unlikely to rise in the next 24 months, coupled with a possible further extension of quantitative easing. This will keep deposit returns depressed. However, this Council did achieve good returns in the first half of this year on its deposits, despite these adverse economic circumstances.
- The expected longer run trend for Public Works Loans Board (PWLB) borrowing rates is for them to eventually rise, primarily due to the need for a high volume of gilt issuance in the UK and the high volume of debt issuance in other major western countries. However, the current safe haven status of the UK may continue for some time, tempering any increases in yield.
- This interest rate forecast is based on an assumption that growth starts to recover in the next three years to a near trend rate of 2.50%. However, if the Eurozone debt crisis worsens as a result of one or more countries having to leave the Euro, or low growth in the UK continues longer, then Bank Rate is likely to be depressed for even longer than in this forecast.

Deposits as at 30 September 2012

Counterparty	Principal	% Rate	Maturity Date	Broker	Deposit Date	
Heritable Bank Limited	1,000,000	5.65000%	Overdue	(Prebons)	09-Jan-08	United Kingdom
Heritable Bank Limited	1,000,000	6.21000%	Overdue	(Martins)	13-Jun-08	United Kingdom
Landsbanki Islands hf	2,000,000	6.22000%	Overdue	(Martins)	30-Jun-08	Iceland
Heritable Bank Limited	2,000,000	6.00000%	Overdue	(Martins)	05-Sep-08	United Kingdom
Landsbanki Islands hf	1,000,000	6.35000%	Overdue	(Martins)	01-Jul-08	Iceland
Landsbanki Islands hf	2,000,000	6.42000%	Overdue	(Martins)	01-Jul-08	Iceland
Deposits in 2008/09	9,000,000					
Birmingham City Council	1,000,000	0.32000%	04-Oct-12	Martins	04-Jul-12	Local Authority
Barclays Bank plc	3,000,000	0.78000%	12-Oct-12	Direct	12-Jul-12	United Kingdom
Nationwide BS	3,000,000	0.60000%	19-Oct-12	Direct	19-Jul-12	UK-Building Society
Cornwall County Council	3,000,000	0.31000%	22-Oct-12	Martins	03-Aug-12	Local Authority
Bank of Scotland Plc	3,000,000	1.75000%	23-Oct-12	Direct	23-Apr-12	Lloyds Banking Group
Barclays Bank plc	2,000,000	0.67000%	05-Nov-12	Direct	03-Aug-12	United Kingdom
Nationwide BS	1,000,000	0.58000%	05-Nov-12	Direct	03-Aug-12	UK-Building Society
Salford City Council	1,400,000	0.31000%	21-Nov-12	Tradition	31-Jul-12	Local Authority
Barclays Bank plc	1,000,000	0.63000%	21-Nov-12	Direct	21-Aug-12	United Kingdom
Barclays Bank plc	4,000,000	0.63000%	22-Nov-12	Direct	22-Aug-12	United Kingdom
Leeds City Council	2,000,000	0.31000%	22-Nov-12	Tradition	27-Sep-12	Local Authority
Salford City Council	2,000,000	0.31000%	22-Nov-12	Tradition	28-Sep-12	Local Authority
Nationwide BS	1,000,000	0.54000%	23-Nov-12	Direct	24-Aug-12	UK-Building Society
Birmingham City Council	2,000,000	0.31000%	23-Nov-12	Tradition	30-Aug-12	Local Authority

Counterparty	Principal	% Rate	Maturity Date	Broker	Deposit Date
Nationwide BS	2,000,000	0.54000%	03-Dec-12	Direct	03-Sep-12
Nationwide BS	1,000,000	0.54000%	07-Dec-12	Direct	07-Sep-12
National Westminster Bank Plc	2,000,000	1.10000%	14-Dec-12	Direct	15-Jun-12
Salford City Council	1,000,000	0.31000%	18-Dec-12	Tradition	28-Sep-12
National Westminster Bank Plc	2,000,000	1.10000%	21-Dec-12	Direct	22-Jun-12
East Lothian Council	2,000,000	0.31000%	24-Dec-12	Sterling	24-Sep-12
Nationwide BS	1,000,000	0.53000%	24-Dec-12	Direct	24-Sep-12
Lloyds TSB Bank Plc	3,000,000	1.75000%	27-Dec-12	Direct	25-Jun-12
Nationwide BS	1,000,000	0.51000%	28-Dec-12	Direct	28-Sep-12
Birmingham City Council	1,000,000	0.30000%	31-Dec-12	Martins	26-Sep-12
Lloyds TSB Bank Plc	3,000,000	1.75000%	04-Jan-13	Direct	04-Jul-12
National Westminster Bank Plc	4,000,000	1.10000%	04-Jan-13	Direct	04-Jul-12
National Westminster Bank Plc	2,000,000	1.01000%	24-Jan-13	Direct	24-Jul-12
Bank of Scotland Plc	2,000,000	1.65000%	18-Feb-13	Direct	17-Aug-12
Bank of Scotland Plc	3,000,000	1.65000%	18-Mar-13	Direct	17-Sep-12
Bank of Scotland Plc	1,000,000	1.65000%	26-Mar-13	Direct	26-Sep-12
The Royal Bank of Scotland Plc	4,000,000	0.85000%	01-Oct-12	Direct	28-Sep-12
HSBC Bank Plc [Deposit A/c]	5,560,000	0.30000%	01-Oct-12	HSBC	28-Sep-12
Current Deposits (post 1st Apr 2009)	69,960,000				
TOTAL CURRENT DEPOSITS	78,960,000				

Prudential Indicators and Treasury Management Indicators

Prudential Indicators	2011/12 Actual £000	2012/13 Probable out-turn £000	2013/14 Estimate £000	2014/15 Estimate £000
Updated Extract (from MTS, 25th October 2012)				
Capital Expenditure (excluding HRA Reform)				
General Fund	8,194	16,745	6,761	5,870
HRA	9,918	27,047	28,831	27,815
TOTAL	18,112	43,792	35,592	33,685
Net Revenue Expenditure (Net Revenue Stream)				
General Fund	19,857	17,035	16,814	16,901
HRA	34,599	36,669	38,538	40,381
Ratio of financing costs to net revenue stream				
General Fund	(2.15%)	(3.02%)	(3.06%)	(4.39%)
HRA (applies only to housing authorities)	0.05%	19.99%	19.27%	18.36%
Estimates of Financing Costs to net revenue stream				
Financing Costs				
- General Fund	(428)	(515)	(515)	(743)
- HRA	18	7,329	7,428	7,412
TOTAL	(410)	6,814	6,913	6,669
External Debt – the Operational Boundary (Includes HRA Self Financing Debt)	213,572	216,377	218,479	225,708
Estimates of Capital Financing Requirement as at 31st March				
- General Fund	212,961	1,629	2,721	3,507
- HRA	893	214,748	215,758	222,201
TOTAL	213,854	216,377	218,479	225,708
Less: Deposits	63,903	63,210	59,027	53,350
Cumulative Net Borrowing Requirement	149,951	153,167	159,452	172,358

Treasury Management Indicators		2011/12 Actual £000	2012/13 Probable out-turn £000	2013/14 Estimate £000	2014/15 Estimate £000
Authorised Limit for external debt:-					
Borrowing		250,000	250,000	250,000	250,000
Other long term liabilities		0	0	0	0
TOTAL		250,000	250,000	250,000	250,000
Operational Boundary for external debt:-					
Borrowing		213,854	216,377	218,479	225,708
Other long term liabilities		0	0	0	0
TOTAL		213,854	216,377	218,479	225,708
Upper limit for fixed interest rate exposure					
Fixed rate		(378)	7,132	7,234	7,073
Variable rate		(23)	(23)	(23)	(23)
Upper limit for total principal sums deposited for over 364 days		5,000	5,000	5,000	5,000

Maturity Structure of Borrowing - Upper limit (as a %'age of debt at start of year)	2011/12	2012/13	2013/14	2014/15
Under 12 months	0	0	0	0
12 months and within 24 months	0	0	0	0
24 months and within 10 years	0	0	0	0
5 years and within 10 years	0	0	0	0
10 years and above	100	100	100	100

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